

## LOUGHBOROUGH STUDENTS' ARCHERY CLUB CONSTITUTION

### 1. TITLE

The club shall be called the Loughborough Students' Archery Club, hereinafter referred to as the Club, and the full club title (as above) must be used for all official club activities

### 2. AIMS AND OBJECTIVES

The objectives of the Club shall be the promotion and encouragement of Archery in all its forms

### 3. AFFILIATION

The Club shall form part of Loughborough Students' Athletic Union and as such, shall adhere to all guidelines and policies as approved by its members at Loughborough Students' Athletic Union General Meetings.

The Club shall also be affiliated to Archery GB and its Rules of Shooting shall be accepted as governing the relevant branches of the sport of Archery practiced by the Club and its members.

### 4. MEMBERSHIP

Membership of the Club shall be open to all students of those institutions in membership of Loughborough Students' Union (namely Loughborough University, Loughborough College and the RNIB Vocational College). At the discretion of the Club, members of staff at the above institutions and alumni may join the Club.

#### Associate Membership

The Club may apply to the Athletic Union to have a maximum of FIVE associate members per academic year. These non - student individuals would be expected to be high-class performers, who could contribute to the club in the following ways:

- (a) As a short term measure for the Club to enter a new league/competition which, with the current level of student players could not be sustained.
- (b) As part of a Regional or National Academy
- (c) To enhance the Club's activities

#### Maximum numbers

The Club's Committee must be aware of maximum membership level as indicated in its annual development plan and not permit over-subscription.

**The subscription fee** shall be determined annually by Loughborough Students' Athletic Union. This fee shall be paid by each member via Loughborough Students' Union website, according to current policy. Members will not be permitted to take part in any club activity until his/her subscription has been paid, with the exception of freshers' and club trials at the beginning of the academic year.

## 5. CLUB COMMITTEE

The Club's Committee is responsible for the day to day running of the Club and posts must include Chairman, Secretary and Treasurer; Committee positions must be held by current students. There must be at least three Committee Meetings per term.

## 6. DUTIES OF COMMITTEE MEMBERS

**Chairman** Shall oversee the running of the Club, preside at all meetings and ensure that they are properly conducted. In his/her absence, a member of the Club's Committee shall take the chair.

**Secretary** Shall give notice of all Committee and General Meetings and take the minutes of each. Shall be responsible for the dissemination of information to members and any correspondence thereto. In conjunction with the Treasurer, shall be responsible for the upkeep of membership records.

**Treasurer** Shall be responsible for the upkeep of the Club's accounts in accordance with Loughborough Students' Athletic Union policies.

**Vice Chairman** Shall be responsible for the health and safety of the Club. He/she shall also act as a liaison with coaching staff.

**Team Captain** Shall be responsible for the organization and selection, if required, of teams to be entered into competitions.

**Equipment Officer** Shall be responsible for the maintenance, storage and general care of all equipment owned by the Club.

**Records and Publicity Officer** Shall be responsible for the maintenance of accurate records of the clubs' performance and shall also be responsible for the maintenance of the club's website.

**Social Secretary** Shall be responsible for all social aspects of the Club.

## 7. MEETINGS

### General Meetings

A General Meeting shall be called by the Committee or by written request, signed by not less than one quarter of the membership. Two weeks' notice of such meetings must be given by the Secretary to the membership and at least one such meeting should take place each term.

### Annual General Meeting/Election of Club Committee

The election of Officers of the Club Committee shall take place at the Annual General Meeting of the Club, which shall take place the week either side of the first day of March each year.

**8. QUORACY**

Quoracy at General Meetings and the Annual General Meeting shall be no less than 40% of the membership.

Should such meetings be inquorate, then a further General Meeting shall be held within 15 days and will be automatically quorate.

**9. VOTING**

All Club members shall have speaking rights at all meetings, BUT only current, registered student members of those institutions affiliated to Loughborough Students' Union are entitled to vote.

**10. AMENDMENTS TO CONSTITUTION**

Amendments to the constitution must be passed by two thirds of those present at a General Meeting or by 51% of the membership.

All amendments must be ratified by Loughborough Students' Athletic Union Executive Committee, who will then forward the same on to the Procedures Committee of Loughborough Students' Union for approval.

**11. DISSOLUTION**

In the event that the club is no longer able to carry out its activities, and thus folds, all assets will revert back to Loughborough Students' Athletic Union

September 2012

