

LSAC Committee Minutes

Date 16/04/2018 | Time 20:00 | Location DMTC

Meeting called by	Jordanna Marsh
Type of meeting	Fortnightly Meeting
Note taker	Felicity Slocombe

Apologies
Adam Wozencroft

Main Business

Chair – Arthur Coveney → Jordanna Marsh

- Chair's report –
 - Handover
 - Make sure you have done a handover for the new committee members
 - Message Rob Forrester to add Billy to Social Secretary FB page
 - Finance plan
 - Budget plan needs completing before the AU Committee Training
 - Training
 - Make sure you have signed up for committee training – pick two options
 - Constitution changes
 - EGM – need to give two weeks' notice
 - Arthur and Jordanna to arrange time to meet to write changes
 - Media rep – voted yes to having one and to add the position into the constitution
 - BUCS champions nominations:
 - Nominate Arthur and Will
 - Keys – be aware of where the keys are at all times – make sure you leave them with people that will be here over breaks!
 - External visitors – to pay £5 per session, blank boss to be for club members only

Actions ongoing

- BUTTS barebow medals – discussions ongoing about this
- Old committee official end date is 30th June
- AU Committee training – provisional for the 30th April – sign up on CVA portal – all new committee members to make an account and start logging hours
- Welfare rep survey sent over Easter? Ask Lucy and Laura H
- Colours nominations – done
- Constitution changes – see above
- BUTTS outdoors to be hosted at Bowmen of Glen on the 26th of May
- Possibility of hosting BUCS indoors finals next year (Alicia Martin)

Secretary – Felicity Slocombe

- Secretary's report
 - Is everyone on the dropbox? Yes
 - Coaching t-shirts – what colour, design etc. would people like?
 - 10 t-shirts

- No yellow, cannot have pink or purple due to AU brand regulations
- Mock up design to show to coaches

Actions ongoing

- Sessions from term 1 survey – experienced only session opinions – still to do
- Add new committee to email list – done
- Facilities management have-a-go – arrange nearer the time

Treasurer – Mark Peart

- Treasurer's report –
 - BUCS hotel fees payments
 - Deadline for 27th April – chase up those who are yet to pay, if having difficulties with paying via the LSU website, ask Mark for help (he can pay for you and then give him the money)
 - Charges to private account
 - Engraving charges currently go through private account – only a guideline so can take from membership account – the club will only pay for team trophies, individuals will pay for themselves
 - Website charges also go through private account – include these things in new budget plan so should then be able to pay for these things through the membership account

Actions ongoing

- Net system being assembled – scheduled to be finished on the 19th April
- Claims not being processed – Getting through them now

Development Officer – Adam Wozencroft → Arthur Coveney

- DO's report –
 - Physiotherapy
 - Got list of names – in powerbase – Felicity to send info out to people
 - Seminars
 - Booked for every two weeks on Mondays – psych, nutrition with S&C, psych, BUCS
 - Psychological support – will be the topic of two of the seminars

Actions ongoing

- Badges for 252 scheme?
 - Companies never got back
 - Will follow up to get price

Team Captain – Jordanna Marsh (BUTTS), Ben Evans (County), Arthur Coveney (BUTC) → Laura Mallinson

- TC's report –
 - Laura
 - Done entries
 - Pay for BUCS outdoors – we pay for one outdoor comp per year
 - Make sure have enough drivers for competitions

Actions ongoing

- Find out when BUCS outdoors registration opens
- Circle pay – Ash hasn't replied to email yet

Equipment Officer – Ben Evans → Chris Cooper

- Equipment Officer's report –
 - Bosses and stands
 - Arranged to do inventory this Wednesday (18th April) with Ben
 - Arrow repair kit needs restocking
 - New faces probably needed for Ex vs. current
 - Many of straw bosses are shot through – long term plan?
 - Have budget to buy another dunnage but nowhere to store it currently
 - Straw alright for outdoors
 - Stands – some can be repaired some may need replacing – price up how many we need
 - Have enough wood for one more H frame – make sure to put cork on!

Actions ongoing

- Tidy cupboard and take inventory – happening on Wednesday 18th April

Tournaments and Records Officer – Jack Miller → Alys Blades

- TO's report –
 - Ex vs. current
 - Sunday 27th May 9am till 8/9pm – specify it is an alumni event – post to main page, start list of alumni
 - Put post up to get numbers
 - Speak to Catherine Swift to book it
 - Update on E-league
 - All finished and updated

Actions ongoing

- E-league updated up to date – March done
- L&R300 – March done
- Done post that spoke about with Arthur - done

Social Secretary – Jordanna Marsh → Billy Graham

- Social Secretary's report –
 - Ex vs. current after social – arrange ASAP
 - Jordanna will add Billy to social sec page

Actions ongoing

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Novice Representatives – Jamie Moore & Florence Mountain

- Novice representative's report –
 - Could still do ladder comp in outdoor season
 - Do Facebook post and email to find out who would like to take part
 - Can find the rules of the ladder competition on lboroarchery.co.uk

Actions ongoing

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AOB

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Actions ongoing

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Session Rota

Date	Session Taker	Location	Time	Notes
Tuesday 17/04/2018	Jordanna	Towers Pitch	17:00-20:00	Training Billy
Wednesday 18/04/2018	Felicity	Towers Pitch	17:00-20:00	Training Alys
Thursday 19/04/2018	Laura	Towers Pitch	17:00-20:00	Training Chris
Saturday 21/04/2018	Arthur	Towers Pitch	12:00-15:00	
Tuesday 24/04/2018	Chris	Towers Pitch	17:00-20:00	
Wednesday 25/04/2018	Alys	Towers Pitch	17:00-20:00	
Thursday 26/04/2018	Mark	Towers Pitch	17:00-20:00	
Saturday 28/04/2018	Billy	Towers Pitch	12:00-15:00	