

LSAC Committee Minutes

Date 16/05/2018 | Time 20:00 | Location DMTC

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|--------------------------|---------------------|-------------------|
| Meeting called by | Jordanna Marsh | Apologies |
| Type of meeting | Fortnightly Meeting | Arthur Coveney |
| Note taker | Felicity Slocombe | Florence Mountain |
| | | Mark Peart |

Main Business

Chair – Jordanna Marsh

- Chair's report –
 - Update with session times (what we have asked for ideally)
 - Indoor season
 - The same, but an extra hour on Saturday (7:30-9:30 would become 6:30-9:30 or 7:30-10:30)
 - Court 5 for both blank bosses – changed Friday to Wednesday 4-7 (Maggie can make this too)
 - Maybe add an extra 15 minutes either side of indoor sessions for set up and pack down
 - Outdoor season
 - The same, but move Saturday to 1-4pm
 - Constitution and code of practice changes – need to meet with Oren
 - Constitution good now – small changes to do
 - Some amendments needed to code of practice
 - Carbon arrows – must obtain permission from committee
 - Add about alumni members needing affiliation
 - Enforce that you need to either be there to set up or take down
 - Need at least three people to take the trolley in outdoor season to reduce injury risk
 - Risk assessment
 - Lots of changes needed – to do
 - Left handed club compound?
 - Purchase one if we have enough money to do so
 - Ian Read meeting
 - Maximising BUCS points
 - Encourage experienced juniors
 - Psychological support could attract them
 - Very expensive for an afternoon – Maggie and Ian looking for someone
 - Encourage novices to try all the different bow styles following the beginners' course
 - Reduce anti-longbow stigma so novices don't feel pressured to stick to recurve – having barebow 'role models' to look up to has vastly increased the number of barebow archers in the club – need to apply this for longbow and compound too
 - New AU intern – Lauren Durkan

Actions ongoing

- BUTTS barebow medals – discussions ongoing about this
- BUCS champions nominations (Arthur and Will) – missed the deadline
- Donation to Will for broken arrows (club to put £40 towards this) – post on committee page and transfer money to Jordanna
- Club of the week investigate this – ask when next go into AU office
- Possibility of hosting BUTC? (need enough space) – don't have enough space and would need more nets – not feasible
- Club development plan – still to do

Secretary – Felicity Slocombe

- Secretary's report
 - Coaching t-shirts – Alex Themis (coach academy intern) can supply us with coach's t-shirts
 - Have to have a portal on the CVA and have been logging your hours.
 - Can go and see him on Monday – need sizes
 - Sizing chart – email and ask and post on coaches page
 - Archery GIFs - do post to see if any interest – follow up with Hannah/Rachel to arrange to do this next week – ask when she's available
 - Journalism training – Rebecca went with Felicity – was interesting and helpful for writing articles for WoW magazine
 - Health and Safety training
 - New data protection laws – move across to OneDrive? (more secure)
 - Equipment list needs updating by the 18th ('asset list' – what it is, worth if bought new, condition, where its stored) – Chris will do this
 - Pin the constitution and code of practice to Facebook and on the website
 - Need to ask permission before uploading pictures of members – write this on Facebook – add box when people buy membership – email AU intern
 - Mainly archery with relevant university posts – add comment to description
 - Coaching contracts – Maggie on it? – Ask Arthur
 - Need risk assessment for Ex vs. current – Alys to do
 - Welfare rep survey – will be sent out before the end of the academic year, but after exams
 - Employer liability insurance – filled in form correctly
 - Session feedback survey – had 23 responses – useful feedback and has highlighted areas that need clarifying to members – will send out email and do Facebook post to explain things and inform people of any changes we will be making.

Actions ongoing

- All committee members have CVA accounts
 - Look into Alys's account

Treasurer – Mark Peart

- Treasurer's report –
 - Final items to buy
 - Left handed compound
 - High poundage longbow
 - Make finance spreadsheet available of what we have

Actions ongoing

- Buying a new damage
- Circle pay – emailed Alex?
- First aid kits

Development Officer – Arthur Coveney

- DO's report –

Actions ongoing

- Laura H added to dropbox? – go to onedrive
- Development plan – goal of each committee member (deadline date?) – still need to this
- Sport research (quiet eye training) – people wanting to research this
- Blank boss sessions
 - Ask Maggie to bring video camera more to blank boss
 - Need tripod and boom
 - Possibility of buying go pro type camera (may be able to borrow the societies Go Pro)
- 252 badges

Team Captain – Laura Mallinson

- TC's report –

Actions ongoing

- BUCS drivers – still to do

Equipment Officer – Chris Cooper

- Equipment Officer's report –
 - Organise work party to mend some of the damages

Actions ongoing

- Inventory typed up – just need to send off

Tournaments and Records Officer – Alys Blades

- TO's report –
 - Ex vs. current – judges – could ask Richard Anderson and Curtis - ask if anyone can do it
 - One off booking form for; BUTTS indoor leg, chairs challenge shield, Ex vs. Current 2019
 - Risk assessment on essential docs on AU website – ask Jack if he did one last year that can be adapted for this year

Actions ongoing

- Have numbers of people competing
- Scores sheets – need head to head scoresheets

Social Secretary – Billy Graham

- Social Secretary's report –
 - Ex vs. current after social – (Fenways?)
 - Inside out bar with a buffet – regular meal was better value for money – do pre-orders

Actions ongoing

- End of year meal (The Basin?) do poll on Facebook (last day of exams)
- End of term awards – Jordanna will send documents

Novice Representatives – Jamie Moore & Florence Mountain

- Novice representative's report –

Actions ongoing

- Ladder competition

AOB

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Actions ongoing

- BUTTS outdoors – need wi-fi for Tamlyn score – Laura H to ask James if we can borrow wi-fi device
 - Company owns it so can't borrow it
 - Email Bowmen of Glen and ask how they did it

Session Rota

| Date | Session Taker | Location | Time | Notes |
|-------------------------|---------------|--------------|-------------|-----------------------------|
| Thursday 17/05/2018 | Laura H | Towers Pitch | 17:00-20:00 | |
| Saturday 19/05/2018 | | Towers Pitch | 12:00-15:00 | No session |
| Tuesday 22/05/2018 | Jordanna | Towers Pitch | 17:00-20:00 | |
| Wednesday 23/05/2018 | Felicity | Towers Pitch | 17:00-20:00 | |
| Thursday 24/05/2018 | Billy | Towers Pitch | 17:00-20:00 | |
| Saturday 26/05/2018 | | Towers Pitch | 12:00-15:00 | BUTTS outdoors – no session |

Tuesday 29/05/2018

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| Alys | Towers Pitch | 17:00-20:00 |
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Wednesday
30/05/2018

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| Felicity | Towers Pitch | 17:00-20:00 |
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