

LSAC Committee Minutes

Date 27/11/2018 | Time 19:30 | Location DMTC

Meeting called by Jordanna Marsh
Type of meeting Committee Meeting
Note taker Felicity Slocombe

Apologies
Laura Hutchinson

Main Business

Chair – Jordanna Marsh

- Chair's report –
 - Inclusive sport day
 - Sunday 2nd December, 1:30pm to meet at DMTC
 - Jordanna, Alys, Billy, Rebecca, Zoe and Laura Mallinson
 - Rebecca to bring camera – can write article for club of the week
 - Charity events
 - Charity we support for the year
 - Bake sale, raffle etc. at events like Chair's Challenge, Ex vs. Current
 - Shootathon, fun round (make it up), invite everyone throughout county
 - Integration welfare meeting
 - Meeting we attended last Friday
 - Felicity will discuss some of the ideas we had
 - Matt Peers membership
 - Wanting to join the club, he's still a student but not currently studying, he is a member of Paradox – could have associate membership?
 - Make suitable plan once Semester 2 has started – see how busy sessions are, won't be able to attend Wednesday sessions as these are development sessions
 - Jack bow
 - All agreed it is fine for jack to borrow a beginner bow for his Level 1 coaching assessment
 - Facebook admin
 - Don't approve posts that do not adhere to what the Facebook page is for (stated in the 'about' section on the page, if unsure leave it for someone else to approve/decline)
 - Exam sessions

- Fencing are giving us some of their sessions – Thursday evenings 5-9pm – 17th, 24th and 31st of January (only sessions for 18m)
- Blank boss: asking for Mondays, Tuesdays, Wednesdays and Fridays – midday till close – 2 courts, have range set up their the whole time

Actions ongoing

- Charity have-a-go and dog walking
 - Ideas – sucker archery – borrow from Ash
 - Dog walking is happening on the 7th December
 - Felicity and Jordanna down for helping home schooled kids
 - Happening on the 5th December
- Sports massage – not sure how long they will be continuing for

Secretary – Felicity Slocombe

- Secretary's report –
 - From integrative welfare meeting ideas: reinforce buddy system from beginner course coaches (assign new person for Jack's group) – Chris Cooper to take Jack's group
 - Publicise to novices
 - Monthly update from me on what is going on in the club
 - Liaise with Rebecca for this
 - Inviting all club members to come to a meeting to voice ideas or issues.
 - What you would like to see
 - Suggestions
 - Any things we could improve
 - Provisional date for this – 10th December before a session – publicise that
 - Need to find out the sessions we have up to and after Christmas
 - Wednesday 12th
 - Have a list of sessions from the tennis centre from January up to Easter break

Actions ongoing

- Pin the constitution and code of practice to Facebook and on the website – done for Facebook, Tom C going to upload to website - done
- Convert dropbox to OneDrive – done
 - Ben Clarke still has access if he wants to take his documents off
 - Check that you can all access it
- L&RCAA invoice for their affiliation fee – paid, awaiting receipt from them

Treasurer – Mark Peart

- Treasurer's report –
 - o Drivers
 - AU wanting service history of the car – shouldn't be asking for that, everyone that has registered this year hasn't had to provide it – should only ask for MOT, driving license and insurance certificate
 - Responsibility to drive falling on the same people
 - Review who is driving, can drive and who is attending competitions
 - Zoe and Nikhil to ask if any novices can drive to competitions – reinforce that this will be a big help
 - Think about minibus – need to be over 21 and held license for 3 years
 - Jordanna to look into it
 - o New damage
 - They haven't sent us the frame, haven't received email from the union – it should be there

Actions ongoing

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Development Officer – Arthur Coveney

- DO's report –
 - o A.S.S. (Archery Seminar Sessions)
 - Next Tuesday (4th December) on shot routine and goal setting and Tuesday the 11th of December on what to buy what to buy
 - Ladder competition starting Semester 2
 - o Finger slings
 - Need to buy more and get everyone using them (Chris to buy – ask Arthur how many we need)
 - o Coaching rota
 - Monthly doodle poll for coaches at sessions – try for December – Maggie and Ash know when they're free each month but not ahead of this, should be easier to organise

Actions ongoing

- Coaching contracts for Level 1 coaches – completed?
- Clini band sessions – encourage more use, refresher session halfway through term – start of term 2
- Quiet eye research – still not heard anything
- Anything for psychology and improving the mental game – in seminars

Team Captain – Laura Mallinson

- TC's report –
 - Coaching
 - Novice feeling intimidated to ask for coaching, don't want to disturb the person shooting
 - We need to make sure the tops are being worn, will be clearer once the rota is done
 - BUCS
 - Post out to ask for interest – deadline mid-January
 - Haven't looked yet for who to take
 - BUTTS ball
 - Only 12 spaces for the ball as league 2 attending as well – and then first come first served for any left over

Actions ongoing

Equipment Officer – Chris Cooper

- Equipment Officer's report –
 - Next lot of intermediate kits
 - Who is getting them and when we give them out – go by attendance
 - List of who has the current ones

Actions ongoing

- Make longbow sleeve – ongoing – Chris's mum making it – got it! Making another too
- Old compound – Jordanna spoke to Maggie – will look when she's back
- Take off sticky labels and replace with luggage tags – started to put them on as people being assigned them and need to claim for them – still to do

Tournaments and Records Officer – Alys Blades

- TO's report –
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Actions ongoing

- Post L&R300 results on Facebook – to do

Social Secretary – Billy Graham

- Social Secretary's report –
 - Christmas social

- Toby carvery booked – 40 spaces
- Ice skating – some time during last week? (Wednesday afternoon?)
- Night out social – different night – Friday 14th December
- Tour 2019
 - Still to look into more options
- Access to committee Facebook group
 - Now has access
- Christmas fun shoot
 - Novice reps to organize – ask whether they would prefer Tuesday the 11th or Wednesday the 13th

Actions ongoing

Welfare Officer – Laura Hutchinson

- Welfare Officer's report
 - Absent from meeting

Actions ongoing

Media Officer – Rebecca Radcliffe

- Media Officer's report –
 - Work with Felicity to put together monthly poster updates to the club (Felicity to provide information, Rebecca to put into poster form?)

Actions ongoing

- Access to social media accounts – should now have access through OneDrive

Novice Representatives – Zoe Wai and Nikhil Jain

- Novice representative's report –
 - Zoe:
 - Mentoring for novices – spoken about with Laura M
 - Comments from novices about setting up and packing down – same people always setting up and taking down – everyone should help
 - Nikhil:

- o Try to drum up more interest in novices of competitions – would like more people to compete

Actions ongoing

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AOB

- Complaint from a club member: feel they are targeted by the committee as they have been approached a number of times about not helping set up and pack down. Also, they didn't like that when somebody was doing the register, they said that this person hadn't been attending much recently – feel like they are being targeted
 - o Laura H has informed them that they we won't stop telling them they should have turned up on time and stayed till the end because that isn't fair on other people
 - o Be careful of your tone
- Taking part in Felicity's friend's research
 - o Jordanna, Zoe, Rebecca, Billy and Alys interested
- Equipment inspection email
 - o Jordanna and Chris to fill it out

Actions ongoing

- Sessions over exam period – Wednesday afternoons in EHB – now Thursday afternoons 5-9pm
 - o Need to confirm when we are going to have the squash courts
 - o Towers pitch – not having this
 - o See above in Jordanna's section

Session Rota

Date	Session Taker	Location	Time	Notes
Monday 03/12/2018	Mark	DMTC	20:30-22:30	
Tuesday 04/12/2018	Jordanna	DMTC	20:30-22:30	
Wednesday 05/12/2018	Billy	DMTC	20:00-22:00	Experienced only
Saturday 08/12/2018	Felicity	DMTC	18:00-21:30	
Monday 10/12/2018	Alys	DMTC	20:30-22:30	
Tuesday 11/12/2018	Laura M	DMTC	20:30-22:30	Christmas fun shoot?

Wednesday 12/12/2018

Arthur

DMTC

20:30-22:30

Experienced only? last
session before Christmas –
Christmas fun shoot?