

# LSAC Committee Agenda

Date | 20/10/2021 | Location DMTC

<b>Meeting called by</b>	Catrina Salisbury
<b>Type of meeting</b>	Committee Meeting
<b>Note taker</b>	Laura Mallinson

**Apologies**

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## Main Business

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### Chair – Catrina Salisbury

#### Actions brought forwards

- Bi election
  - Date set for 30<sup>th</sup> October during the General meeting (GM)
  - Chair, Secretary, TC, T&R, Media, Social, Welfare, Novice Rep x 2
- Bow deposits
  - Should be sorted now
- Register
  - Has been completed and is behind the curtain in DMTC
    - Need to make sure it is completed each session
- AGB memberships
  - AGB confirmed before the meeting that they have received the payment

#### Chair's report

- Constitution changes
  - Constitution to be posted on LSAC Committee for any edits to be discussed
    - Any agreed edits need to be advised to the club by Saturday for the club to see in advance of the GM
- Experienced only sessions
  - Keeping in place up until Christmas
    - This will be reviewed after Christmas
- Saturday sessions
  - No coaching on Saturdays – allows time for coaches to get some shooting in
- General club rules
  - Car sharing
    - Any club organised transport must make sure there is at least 3 people in a car
  - Merlins
    - If you organise a trip to Merlins let the committee know
- Novices shooting on Target 1
  - Reminder for session supervisors to keep an eye on this once Novices have completed the beginner course
  - This is in the constitution
- Signing up to session and not turning up
  - Need to remind people to cancel their bookings if they are not going to turn up to a session
  - Going to pick up the list of people who signed up to the session before each session from Powerbase
    - Becky to do this
  - 40 members in the hall
    - May be possible to increase this number, but will see if needed first

- Latest time you can leave a session
  - Weekday sessions – 10pm but you must have helped set up the range
  - Saturday sessions – set down your boss if you are leaving early and you are the last one on that boss
  - These rules need posting in the Facebook page
- Session supervisors
  - Session supervisors to hang around the line when not shooting
    - If right-handed shoot on Target 1
    - If left-handed shoot on Target 8
    - Emilia is being trained up tonight
- AGB memberships
  - A handful of experienced archers have not had their membership renewed yet
    - If they were a previous member of the club but not on the system, then a new number will be made for them
    - If they are an international member then they will need a new AGB number as AGB don't recognise international membership numbers
- Bow deposits
  - When do we need experienced archers to return borrowed kit?
    - Agreed by Christmas, unless they were told differently when arranging borrowing kit
      - By this point they will have had the opportunity to attend the kit seminar to learn about what they need to buy
      - If not sorted by Christmas their bow will be swapped out for a wooden bow to free up the intermediate kit

#### *Actions ongoing*

- Add the remaining experienced members to Sports80
- Remind members to cancel bookings if they're not going to attend a session
- Post rules about leaving sessions early on the Facebook page

### **Secretary – Vacant**

#### *Actions brought forwards*

- None

#### *Secretary's report*

- Replying to messages / emails
  - Catrina has been replying to emails
  - Becky to take over reply to emails immediately until a new secretary is voted in
- Updating the emailing list
  - Old committee members were still on the mailing list
  - Catrina removed them from the mailing list during the meeting
  - Mailing list to be updated again after the GM

#### *Actions ongoing*

- None

### **Treasurer – Rebecca Mears**

#### *Actions brought forwards*

- Damage replacements
  - Ongoing

#### *Treasurer's report*

- Danages
  - Buying of replacements
    - Calling again tomorrow (21<sup>st</sup> October) to get a quote from Clickers
      - Expecting it to be around £2,800 which will be sourced from the SDC grant
    - The order will be placed once a quote is received
  - Delivery
    - Trying to get it delivered to DMTC
      - Speak to Andrew (AU office) when ordering to try and get it delivered to the DMTC
      - May need a rota put together to be at the cupboard to collect the delivery
  - When to put together
    - Will be sorted once a delivery date is known
    - Needs to be done before the BUTTS leg
- SDC grant
  - Received a grant of £3,900 from SDC
  - Don't need to spend it all this year as it should carry over to next year
  - Possible ideas for the remainder of the grant
    - Risers – 23" and 27" intermediate risers
    - Intermediate limbs
    - Flags
    - Damage pins
    - Strings
    - Arrow rests
    - Coaching qualifications (would need to check what the restrictions are for the grant)
- Other grant money
  - Need to have a think about if we want to apply for any further grants
    - We should now be eligible to apply for grants as our exclusion period from the grant for the nets should now be over

### *Actions ongoing*

- Reply to any emails until the new secretary is voted in
- Phone Clickers to get a quote
- Speak to Andrew when ordering the danages to try and get them delivered to DMTC
- Arrange the delivery day
- Sort out a time to get the new danages built
- Pick up the list of people who have signed up to a session on your way to DMTC

### **Team Captain – Harry Morton**

#### *Actions brought forwards*

- None

#### *Team Captain's report*

- Archers toolbox club registration
  - Registered the club for Archers toolbox
    - Free scoring app which gives the archers the opportunity to send their scores to the club electronically
    - Setting up with a club log in

#### *Actions ongoing*

- Set up Archers toolbox
- Advertise Archers toolbox to the club

## Equipment Officer – Emilia Stonebanks

### *Actions brought forwards*

- None

### *Equipment Officer's report*

- Cupboard space
  - Jordanna has spoken to someone about reclaiming the full cupboard space as the other half is barely being used
    - Ongoing discussion
- Cupboard sort
  - Needs doing
  - Current plan is after the beginner course
  - Will do an inventory check at the same time for any items that could be brought using the SDC grant

### *Actions ongoing*

- Arrange the cupboard sort and inventory check

## Development Officer – Ffion Edgeley

### *Actions brought forwards*

- Coaching development
  - Ongoing

### *Development Officer's report*

- Coaching development
  - Need to get some more coaches as most of the remaining coaches are leaving at the end of the year
    - Could we use the SDC grant to cover some of the cost for training alumni members?
      - Or the County Development fund?
- Merlin trip
  - Arranged for the 27<sup>th</sup> of October
  - Should have enough helpers now
  - Meeting at 1pm to walk over
  - Merlins is booked 2-4pm
- ASS seminars
  - Welcome seminar w/k 25<sup>th</sup> October
    - Room needs to be booked
      - Jordanna will contact Kath to book the rooms
  - Competition seminar w/k 8<sup>th</sup> November
  - Kit seminar w/k 29<sup>th</sup> November
  - Need to email the club to advertise these seminars

### *Actions ongoing*

- Advertise the Merlins trip
- Organise ASS seminars

## Social Secretary – Jordanna Marsh

### *Actions brought forwards*

- None

### *Social Secretary's report*

- November social ideas
  - Great Central Railway Fireworks
  - Games social
  - Drinking social
- Fun shoot budget
  - Can claim out of the private account for fun shoots

### *Actions ongoing*

- Post the constitution on LSAC Committee to discuss any changes
- Continue discussions about regaining the cupboard space
- Email Kath to book rooms for ASS seminars
- Send out an email to the club about ASS seminars
- Continue planning socials
- Work with Laura to organise BUTTS champs
- Continue planning the BUTTS Leg

### **Tournaments and Records Officer – Vacant**

#### *Actions brought forwards*

- BUTTS Leg
  - Ongoing organisation
- BUTTS Champs
  - Hiring the tennis centre
  - Borrowing targets
- Field archery
  - Discussions ongoing

#### *Tournaments and Records Officer's report*

- BUTTS leg
  - Booked for the 21<sup>st</sup> November
  - Laura and Jordanna to Judge
    - Need to get more helpers
      - Will set up a rota so that people can shoot and help
      - Scorers and field party
      - Field Captain can be a judge if needed
- BUTTS Champs
  - Portsmouth and Head to heads
  - Hiring the tennis Centre
    - Looking at the 12<sup>th</sup> March
    - Can book all 4 courts
    - Would need someone to man the door to make sure no one enters whilst shooting
  - Laura is going to help Jordanna to organise
  - Hiring bosses
    - Looking to get 8 bosses from DMU
    - The BUTTS league will cover the cost of a van to transport the bosses
  - Helpers
    - Worked out we would need at least 11 helpers
      - Can have a rota to allow people to help and shoot
      - If you want alumni help make sure to ask with plenty of notice
- Field archery
  - Could become BUTTS field
  - Still ongoing

### *Actions ongoing*

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### **Welfare Officer – Mary Upton**

#### *Actions brought forwards*

- None

#### *Welfare's report*

- Nothing to report

#### *Actions ongoing*

- None

### **Media – Vacant**

#### *Actions brought forwards*

- None

#### *Media's report*

- Nothing to report

#### *Actions ongoing*

- None

### **Novice Representatives – Vacant**

#### *Actions brought forwards*

- None

#### *Novice Rep's report*

- Novice group chat
  - A group chat has been set up with all the novices, Jordanna and Catrina to discuss club updates and socials
    - Ffion to be added to the group chat

#### *Actions ongoing*

- None

### **AOB**

#### *Actions brought forwards*

- None

#### *Items brought up*

- Packing away of the outdoor range
  - Ropes and pegs need to be removed from the damages
    - To be done at the start of today's session
  - Ropes and posts need removing from Tower's pitch
    - Laura M and Ben to do

#### *Actions ongoing*

- Outdoor Range to be packed away

## Session Rota

Current planned session takers – if you are unable to take your session please arrange for cover

Date	Session Taker	Location	Notes
Wednesday 20 <sup>th</sup> October	Emilia	DMTC	Experienced only
Saturday 23 <sup>rd</sup> October	Mary	DMTC	
Monday 25 <sup>th</sup> October	Tom C	DMTC	Beginner Course
Tuesday 26 <sup>th</sup> October	Tom C	DMTC	Beginner Course
Wednesday 27 <sup>th</sup> October	Catrina	DMTC	Experienced only
Saturday 30 <sup>th</sup> October	Jordanna	DMTC	Halloween fun shoot
Monday 1 <sup>st</sup> November	Ffion	DMTC	
Tuesday 2 <sup>nd</sup> November	Rebecca	DMTC	
Wednesday 3 <sup>rd</sup> November	Catrina	DMTC	Experienced only
Saturday 6 <sup>th</sup> November	Ffion	DMTC	
Monday 8 <sup>th</sup> November	Jordanna	DMTC	
Tuesday 9 <sup>th</sup> November	Rebecca	DMTC	
Wednesday 10 <sup>th</sup> November	Emilia	DMTC	Experienced only
Saturday 13 <sup>th</sup> November	Mary	DMTC	
Monday 15 <sup>th</sup> November	Harry	DMTC	
Tuesday 16 <sup>th</sup> November	Emilia	DMTC	
Wednesday 17 <sup>th</sup> November	Mary	DMTC	Experienced only
Saturday 20 <sup>th</sup> November	Harry	DMTC	