

# LSAC Committee Minutes

Date | 09/12/2022 | Location Online

<b>Meeting called by</b>	Ben Evans	<b>Apologies</b>	<b>Absent</b>
<b>Type of meeting</b>	Committee Meeting	Kate	
<b>Note taker</b>	Haydn Lloyd		

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## Main Business

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### Chair – Ben Evans

#### Actions brought forwards

- Create group of volunteers to run sessions - Done
- Ben and Ffion to investigate alternative outdoor range - Ongoing
- Post guide on how to buy Kukri Kit for novices - Lucy
- Add novices to OneDrive - Done
- Continue to advertise Chair's Challenge - Done
- Discuss secretary new job to forward emails to relevant committee members - Done
- Post about county AGB - Done
- Chase Kath about sessions during exam season - Ongoing

#### Chair's report

- **NA**

#### Actions ongoing

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### Secretary – Haydn Lloyd

#### Actions brought forwards

- Update contact details where old email address is used - Done
- Upload remaining novice's information for AGB - Ongoing
- Verify AGB information of Erin Prior (experienced compound) and Luke Johnson. – Done / Ongoing
- Upload minutes from AGM and minutes from committee meetings to OneDrive - Ongoing
- Discuss secretary new job to forward emails to relevant committee members - Done

#### Secretary's report

- NA

#### Actions ongoing

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## Treasurer – Rebecca Mears

### *Actions brought forwards*

- County fee – Sent to Andrew, assumed Done
- Make budget tracking spreadsheet - Ongoing
- Discord server – WIP, Functional
  - Open over Christmas break

### *Treasurer's report*

- **Receipts in ZIP File**
  - No receipt with £14.40 target faces from Merlin
  - Possibly unprocessed? Needs to be sent separately
- **Student Banking on Learn**
  - Done
- **Drivers Claims**
  - Updated and to be done, should be going out tomorrow (10th)

### *Actions ongoing*

- Explain Expense265

## Development Officer – Hari Patel

### *Actions brought forwards*

- Create coaching rota – Ongoing over Christmas
- Send link to members info to all the coaches so they can access / update – Done for members information
- Longbow reallocation, all other candidates given intermediate kit - Ongoing
  - Check draw length of candidates to avoid further disappointment.
- Enquire as to when Laura will be back - Done
- Enquire as to what Maggie means by strength and conditioning - Done

### *Development Officer's report*

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### *Actions ongoing*

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## Team Captain – Ellie Noble

### Actions brought forwards

- Advertise LOAFAC WA18 shoot - Done
- Advertise BUCS Indoors – Ongoing
- Create and give ASS on what BUCS Indoors is and how to enter – Tuesday
  - Add slide about dress code, AU kit is **REQUIRED**
  - No drinking and shooting, **including being hungover**
  - Needs to find out qualifying scores
    - On BUCS Website, link in Committee chat
- Discord server – WIP, Functional
  - Set up second hand channel?
  - Reaction Roles
  - Turn off welcome messages
  - Calendar Bot

### Team Captain's report

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### Actions ongoing

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## Equipment Officer – Chris Cooper

### Actions brought forwards

- Intermediate kit – 11 Kit dispersed, near to max
  - Working on building up limb poundage with coaches
  - Should get more people onto Intermediate kit
  - Clickers selling 2<sup>nd</sup> hand Shibuya button for cheap
    - Could be purchased?
      - **Approved**
      - Still approved?
      - **Approved again!**
- Remove broken white pins from pin box in preparation for new BUTC pins – Ongoing
  - Pins issue resolved, 200 pins and a bunch of WA18 faces.
    - Tom has them
  - Broken pins can be binned

### Equipment Officer's report

- **Key Safe**
  - Delivered and handed over

### Actions ongoing

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## Tournaments and Records Officer – Martin Wrighton

### Actions brought forwards

- BUTTS E-League – Scores being submitted

### Tournaments and Records Officer's report

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### Actions ongoing

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## Social Secretary – Katie Axup

### Actions brought forwards

- Tour Questions
  - Cost £200 - £300pp/w at current location including travel
    - Not including during holiday expenses
  - Possibly move back to UK locations?
    - Possible anonymous vote, google docs?
    - No specific numbers for price, liable to change!
      - Estimates based on previous trips
    - Survey for locations of interest
    - Possibly done by Wednesday
  - Book by January possible

### Social Secretary's report

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### Actions ongoing

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## Welfare Officer – Anna Symanowski

### Actions brought forwards

- Raise money for Movember when Hockey Committee members come to session for crossover – Money submitted
  - We got a thank you 😊

### Welfare's report

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### Actions ongoing

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## Media – Lucy Hubbert

### Actions brought forwards

- Make Kukri Kit buying guide look nice - Ongoing
  - Content is fine
- Sending a **strongly worded** email to AU media regarding them never reposting the club's media / about the club – Reminded, posted for a bit but stopped again...
  - BUTC in particular 😞
  - **We will keep an eye on them...**

### Media's report

- **Newsletter was sent out!** 😊
- **BlackInSport crossover**
  - Successful, going to check video for post
  - Will be reposted
- **Keeping an eye out for other cross promotion**
- **Post done for the Christmas Shoot**
  - Should survive for next year

### Actions ongoing

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## Novice Representatives – Lael Gilliver and Kate Watson

### Actions brought forwards

- Gather novice opinions on holding beginner course sessions on Monday and Wednesday rather than Monday and Tuesday – Sending an email out

### Novice Rep's report

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### Actions ongoing

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## AOB

### Actions brought forwards

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### Items brought up

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### Actions ongoing

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## Session Rota (Discontinued)

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