

# LSAC Committee Minutes

12/01/2023 | | LSAC Discord Server | Online

**Meeting called by** Katie Axup

**Type of meeting** Committee Meeting

**Note taker** Ellie Noble

**Apologies**

**Absent**

Kat Kondrateva

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## Main Business

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### Chair – Katie Axup

#### Actions brought forwards

- **New Victory Hall Exam Training**
- **Welfare**
- **Elections**
- **Laura BUCS**
- **Alumni Membership**
- **Outdoor Season Coaching**
- **County Fees**

#### Chair's report

- **New Victory Hall Exam Training**
  - Bosses have been delivered to the facility
  - Facilities have shown Katie how to set up the nets, our nets have been set up.
  - Phil is looking at setting the nets up permanently for the future.
  - Form has been released for novices wanting to use their equipment in New Victory Hall, will be collected before the first session on Saturday.
  - Novices will take their own bows and arrows, they have been made aware that they must not set up / use their equipment outside of session.
  - Novices must return their equipment to the cupboard by the 15<sup>th</sup> February (at the latest) and inform a committee member that it is being returned. Can return as early as they want, in case they intend to go home after exams, equipment must not be taken out of Loughborough. Returned equipment will be signed back in by a committee member.
- **Welfare**
  - Patrick is stepping down as welfare officer.
  - Lily is happy to step in to cover welfare officer duties until elections happen.
- **Elections**
  - Let Katie know if you are planning on running for any committee role (continuing your own role or otherwise) in the upcoming elections or stepping down.
  - Elections are happening in March.
- **Laura BUCS**
  - Committee has voted for Laura to coach at BUCS events with Maggie.
- **Alumni Membership**
  - AU has changed alumni membership, non-Loughborough alumni must purchase associate membership.
  - AU has yet to make alumni or associate membership available for the club, despite repeated requests.
- **Outdoor Season Coaching**
  - Do we retain the A B C coaching rotation during the outdoor season?

- Get member's opinions on new season times / ideas
  - Ask coaches
- Rebalance groups
  - Careful about moving people between coaches
  - Keep people with the coaches they prefer the most
  - Session times change so people's availability may change
- **County Fees**
  - County is still refusing to send us an invoice, despite repeated escalation.
  - Process was paused for Christmas, waiting to see what happens next.11

#### *Actions ongoing*

- Let Andrew and Lizzy know Lily is taking over as welfare
- Tell Ellie how to send an invoice correctly

#### **Secretary – Ellie Noble**

##### *Actions brought forwards*

- **TOUCAN Fees**
- **Novice Completing Beginner's Course Outside Club**

##### *Secretary's report*

- **TOUCAN Fees**
  - TOUCAN has prompted us to pay the TOUCAN fees.
- **Novice Completing Beginner's Course Outside Club**
  - Novice is completing their beginner's course at external club at the end of January, see previous minutes for details.

#### *Actions ongoing*

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#### **Treasurer – Kate Watson**

##### *Actions brought forwards*

##### *Treasurer's report*

- All reimbursement requests have been submitted.
- New form for staff / PHD students to submit claims, have contacted AU for more information.

#### *Actions ongoing*

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#### **Team Captain – Kieran Curson**

##### *Actions brought forwards*

- **BUCS Indoors Entries**
- **BUCS Outdoors Hotels**
- **Indoor County Champs**
- **Competition Channel**
  - Delete old channels
- **Novice Merlin Trips**

##### *Team Captain's report*

- **BUCS Indoors Entries**
  - Internal deadline of the 20<sup>th</sup> January
  - Find out who has entered BUCS indoors and have entries approved by Maggie.

- Qualification shoot for people to get scores has been arranged.
- Remind novices doing the shoot to request their equipment be brought to NVH
- **BUCS Outdoors Hotels**
  - Has spreadsheet of information for hotels to be booked for BUCS outdoors.
  - Not all information available this much in advance
- **Indoor County Champs**
  - Entries have been submitted
- **Competition Channels**
  - Temporary competition channels from last semester will be deleted.
- **Novice Merlin Trips**
  - Start running trips for novices to go to Merlin's to purchase kit
  - Prompt people interested to look over the seminar information

*Actions ongoing*

- Remind people to enter BUCS indoors and of the deadline
- Gauge interest in Merlin trip

**Equipment Officer – Florence Levitt**

*Actions brought forwards*

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*Equipment Officer's report*

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*Actions ongoing*

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**Tournaments and Records Officer – Lily Green**

*Actions brought forwards*

- **Milestone Badges**
- **L&R300**

*Tournaments and Records Officer's report*

- **Milestone Badges**
  - Start handing out badges for outdoor season
  - Ask Leicester's archery club what their badge supplier is
- **Ex vs Current**
  - Facilities have already been booked, just needs to be announced.

*Actions ongoing*

- Join old Facebook group to announce Ex vs Current

**Social Secretary – Lael Gilliver**

*Actions brought forwards*

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*Social Secretary's report*

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*Actions ongoing*

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**Welfare Officer – Lily Green**

### *Actions brought forwards*

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### *Welfare's report*

- Christmas shoot was a success
- Potential for future fun shoots

### *Actions ongoing*

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## **Media – Lucy Hubbert**

### *Actions brought forwards*

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### *Media's report*

- **January and February Calendar**
  - Send Lucy dates and events (competitions, socials etc) for next Sunday.

### *Actions ongoing*

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## **Novice Reps – Kat Kondrateva & Stephanie Dennison**

### *Actions brought forwards*

- **Coaching Questions**
  - Questionnaire / Discord

### *Media's report*

- **Coaching Questions**
  - There is a coaching questions channel in the Discord, for anonymity a committee member can post the question on their behalf or ask a coach in person on their behalf.
  - Bridges gap between coaching sessions
    - Time between coaching sessions is intentional, can ask the coaches at non-coaching sessions.
  - Coaching often has to be specific to individual, may not work for particular questions.
- **Asking for Coaching Outside of Coaching Sessions**
  - Some novices are scared to approach coaches for check-ups during non-coaching sessions.
    - Have coach encourage individuals to approach them during the coaching sessions so they know they have someone to go to.
    - Ask coaches for ideas
  - Has to be check ups
    - Must know what they want looking at / help with

### *Actions ongoing*

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## **Any Other Business**

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