

LSAC Committee Minutes

28/03/2024 | | LSAC Discord Server | Online

Meeting called by	Katie Axup	Apologies	Absent
Type of meeting	Committee Meeting		
Note taker	Ellie Noble		

Main Business

Chair – Katie Axup

Actions brought forwards

- **Handover**
 - Handover documents have been uploaded to the OneDrive
 - Make sure all handovers are complete
 - All committee aim to have a meeting with their oncoming committee.
- **County Invoice**
 - No updates

Chair's report

Actions ongoing

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Secretary – Ellie Noble / Stephanie Dennison

Actions brought forwards

- **TOUCAN Fees**
- **Range Renewal**

Secretary's report

- **TOUCAN Fees**
 - AU is trying to submit TOUCAN invoice to finance to be paid and finance are refusing to pay the invoice as they say there is missing information.
 - Andrew says he will keep trying to get the invoice through.
- **Range Renewal**
 - Both ranges have been renewed on AGB.

Actions ongoing

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Treasurer – Kate Watson / Derin Thompson

Actions brought forwards

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Treasurer's report

- **Driver's Claims**

- Drivers claims have been submitted
- If drivers have claims yet to be submitted let Kate know

Actions ongoing

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Team Captain – Kieran Curson / Anna David

Actions brought forwards

- **BUCS Outdoor Hotels**
- **BUTC**

Team Captain's report

- **BUCS Outdoor Hotels**
 - Hotels for BUCS outdoors have been booked
 - Telford Shawbirch Travellodge
 - AU have agreed to contribute a larger amount towards the overall cost
 - AU will pay £1000
 - Leaves club to pay £1064
 - Possibility of charging entrants to cover the cost
 - Each entrant paying £20 would leave \$440 for the club or each entrant paying £25 would leave £550
 - Have people who aren't sharing a room pay more than people sharing a room
 - Committee agrees to charge entrants £25 to cover the cost of the hotel
- **BUTC**
 - Entries close on the 2nd April
 - Possibility of a B team depending on entries

Actions ongoing

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Equipment Officer – Florence Levitt

Actions brought forwards

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Equipment Officer's report

- **Cupboard Audit**
 - Cupboard has been cleaned up and audited
 - Intermediate kit has been audited
 - Will be typed up soon
 - Beginner kit has been mostly organised and is ready for next year's intake
 - More to be sorted but will be done in the future
- **Possibility of Buying Second-Hand Compound**
 - Make offer and then discussed further based on reaction.

Actions ongoing

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Tournaments and Records Officer – Lily Green

Actions brought forwards

- **Ex-vs-Current**

Tournaments and Records Officer's report

- **Ex-vs-Current**
 - Post for Discord has been planned and is ready
 - Include interest in social so it can be booked

Actions ongoing

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Social Secretary – Lael Gilliver

Actions brought forwards

- **Ex-vs-Current Social**

Social Secretary's report

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Actions ongoing

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Welfare Officer – Lily Green / Jess Cheung

Actions brought forwards

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Welfare's report

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Actions ongoing

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Media – Lucy Hubbert

Actions brought forwards

- **Loughborough College**
- **New Committee Photos**
- **Newsletter / Calendar**

Media's report

- **Loughborough College**
 - Both parties are up to date with the details of the event
 - Need coaches to volunteer to help at the event
 - Work out how many places are available based on coaches
 - Committee volunteer if you're available
- **New Committee Photos**
 - Get portraits of new committee members for the website / Instagram wearing AU kit in front of a plain background
 - As soon as possible after Easter
 - Send Lucy a short paragraph about yourself to include with the photo
 - Course
 - Archery related information
 - Bow style
 - Lucy will create post to inform new committee members as to what her role does to assist them in their role.
 - Creates graphics for posts or announcements
- **Newsletter / Calendar**

- Newsletter to round up recent competitions
 - Results of past competitions
 - Dates of upcoming competitions
 - Seminars and themed sessions
 - Upcoming social information

Actions ongoing

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Novice Reps – Stephanie Dennison

Actions brought forwards

- **Club Audit**

Media's report

- **Club Audit**
 - Waited until after the elections to release the form so the information is available to the oncoming committee
 - Form will be checked by the new committee members
 - Post the second week of May when people come back from break

Actions ongoing

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Any Other Business
