

LSAC Committee Minutes

Date | 27/06/2022 | Location Online

Meeting called by	Ben Evans	Apologies	Absent
Type of meeting	Committee Meeting	Chris Cooper	
Note taker	Haydn Lloyd		

Main Business

Chair – Ben Evans

Actions brought forwards

- Continue working with Kath to find a permanent solution for Blank Boss next year (looking into the college if Martin Hall is not an option) – extra tennis centre sessions - ongoing
- Attend the coaches meeting - done
- Talk to Kath about earlier outdoors next year – starting March 21st, 2023 - done
- Talk to Kath about sessions summer - done

Chair's report

- CSSC games
 - Event on campus in September
 - Borrow of targets, bows, faces
 - Initially no to faces, bows
 - Suggest fee for targets (i.e. £13 per target per day)
 - To be investigated by Rebecca with Andrew

Actions ongoing

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Secretary – Haydn Lloyd

Actions brought forwards

- Attend coaches meeting - done

Secretary's report

- Moved sessions
 - Sat 9th July – 2-5pm
 - Sat 23rd – non session, replaced 24th
 - Sat 27th (excel unsure?)
 - Tues 30th Aug cancelled
 - Thurs 8th Sept - non session

Actions ongoing

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Treasurer – Rebecca Mears

Actions brought forwards

- BUTTS Champs Mileage - done
- Create a new spreadsheet to monitor who has and hasn't been paid by the AU to keep track of who is still owed money – ongoing (soon)

- Talk to Andrew about how alumni can claim for mileage - ongoing
 - Talk to the AU again about car registration - ongoing
- Follow up the email about the £3000 from the private account - ongoing
- Enquire with Archery Legends about the unused sessions from March 2020 - ongoing
- Look into alternative bow style costs – for budget
- Returning Beginner kit – 3 people no contact, rest done or dated – ongoing

Treasurer's report

- **BUDGET**
 - Expected members for next year
 - 32 novices
 - 24 experienced
 - 6 alumni
 - No cap on exp/alum
 - Date of membership, 7pm Wednesday after tasters for Novices
 - Monday 12th for exp/alum
 - Final date of purchase for novices few days before beginners' sessions (Saturday)
 - Equipment
 - New danages – £690 + £73 for stands
 - £500 for limbs, risers, strings
 - £500 for club kit spare parts
 - £10 for labels
 - Alt bow styles
 - Longbow - £132
 - Compound - £173
 - Marketing
 - £20 AU Bazaar
 - Hotels (low accuracy)
 - BUCS Outdoors
 - Travelodge, Premier Inn int., Premier Inn Central
 - Travelodge – Cheapest
 - PI Int. – 28 days flex, £700+
 - PI Cent. - £1220, ruled out
 - Early booking is required with flex
 - Realistically capped at 20 participants
 - Travel
 - Budgeted 1 minibus, 2 cars
 - BUTTS legs, outdoors.
 - County comps, locals etc are cars only
 - Cut numbers of participants for this
 - Professional Fees
 - Governing Body - £170
 - County - £25
 - League - £80(?)
 - BUTC March- £90
 - BUTC November – Hosting (profit)
 - Training and Development
 - Training 2 lv1 coaches - £600
 - Coaches
 - Maggie, Ash, Laura
 - Talk to Ash and Laura about payment per hour
 - Pay Ash more the Laura (experience)
 - CSSC target hire
 - £130 income

Actions ongoing

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Development Officer – Hari Patel

Actions brought forwards

- Draft Survey - done
- Development Plan – due 31st July – ongoing
 - Meeting with Ben before deadline
 - Signed off by committee
 - Go through next meeting (when Hari is ready)

Development Officer's report

- Email Nat in AU - N.Marshall2@lboro.ac.uk

Actions ongoing

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Team Captain – Ellie Noble

Actions brought forwards

- None

Team Captain's report

- Lack of Drivers (Next Year)
 - Worst Case, no novice drivers – 3 returning drivers, 10-person capacity.
 - Plan : replace with minibus or coach, hired
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Actions ongoing

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Equipment Officer – Chris Cooper

Actions brought forwards

- Continue working on the inventory audit - Sort out a work party once you know your shift timings
- Check list of loaned equipment with inventory list once the audit has been completed
- Continue with the plan to attach the broken arrow tube and unsure tube to the arrow box
- QR code stickers to put in cupboard, arrow box etc. Useful locations

Equipment Officer's report

- None

Actions ongoing

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Tournaments and Records Officer – Martin Wrighton

Actions brought forwards

- Make next Ex vs Current doc as useful as possible - done
- Go through the records on the lboro archery website and record all records broken since April 2021 – Katie and Becky + New Ex vs Current & BUCS - Create certificates for these records - done

Tournaments and Records Officer's report

- None

Actions ongoing

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Social Secretary – Katie Axup

Actions brought forwards

- Continue to come up with social ideas
 - Sorting fresher's week
 - Meeting middle of september
- Laser Quest after Exams
 - Postponed to before freshers
- LSAC Ball
 - To be dealt with in the next year
- End of Year meal
 - Done at The Phantom

Social Secretary's report

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Actions ongoing

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Welfare Officer – Anna Symanowski

Actions brought forwards

- Talk to Chris M about the charity money to see if it has been sorted yet – two lots to drop off - ongoing
 - Money has been given, just needs to be handed in to the charities

Welfare's report

- None

Actions ongoing

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Media – Lucy Hubbert

Actions brought forwards

- Design a certificate for novices who have completed the beginner course – Summer - ongoing
- Fun session with 2d targets? (After BUCS & exams) - cancelled

Media's report

- Posts on IG over summer
 - Committee involvement over the summer
 - Once a week posts
 - Ideas : different bow types, records, competitions
- Newsletter
 - Once a week, ideas pre-discussed by committee and members.
 - Upcoming shoots
 - Results
 - Photo gallery
 - Chair's messages
 - Records
 - Member focus
 - Socials

- Sports Bazaar and taster sessions (1st October) – Tasters are 1 during bazaar, 2 following week
 - Posters
 - Posts (Online)
 - Stall design
- Email from AU, getting a banner.
 - Links provided to providers
 - Needs to meet brand guidelines
 - Costing?

Actions ongoing

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Novice Representatives – Adam Pugh and Charlotte Martin

Actions brought forwards

- None

Novice Rep's report

- None

Actions ongoing

- None

AOB

Actions brought forwards

- Think of other ways to organize the club rather than Facebook - ongoing
- Send over any ideas for next year's budget to Becky - done

Items brought up

- Session Coach Progression - Maggie

Actions ongoing

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Session Rota

Date	Session Taker	Location	Notes
Tuesday 28 th June 4– 8pm		Tower's Pitch	
Wednesday 29 th June 4-8pm		Tower's Pitch	
Thursday 30 th June 4-8pm		Tower's Pitch	
Saturday 2 nd July 12-4pm		Tower's Pitch	
Tuesday 5 th July 4– 8pm		Tower's Pitch	
Wednesday 6 th July 4-8pm		Tower's Pitch	
Thursday 7 th July 4-8pm		Tower's Pitch	
Saturday 9 th July 12-4pm		Tower's Pitch	
Tuesday 12 th July 4-8pm		Tower's Pitch	

Wednesday 13th July 4-8pm

Thursday 14th July 4-8pm

Tower's Pitch
Tower's Pitch