

LSAC Committee Agenda

Date | | Location | Online

Meeting called by	Katie Axup	Apologies	Absent
Type of meeting	Committee Meeting	Lael Gilliver	Patrick Phelan
Note taker	Ellie Noble	Kate Watson	
		Lucy Hubbert	

Main Business

Chair – Katie Axup

Actions brought forwards

- **Alumni Membership Release**
- **Coaching**
- **Tennis Centre Cupboard**
- **Discord Communication**
- **Beginner's Course**
- **Novice Equipment Trip**
- **Novice Rep Elections**

Chair's report

Alumni Membership Release

- Issue across all AU clubs
- Releasing at some point w/c 16th October but no date given

Coaching

- Form for assigning coaching groups has been created
- New coaching system from w/c 30th October
 - Experienced coaching every Tuesday until then

Discord Communication

- Calendar channel is not being used
 - Discord bot controlled calendar
 - Lucy creates images with monthly calendar
- Communications with socials and competitions
 - Make social and competition channels read-only but allow threads for the ability to ask questions
 - Keep ability to message threads and react to messages

Beginner's Course

- Beginner's booklets have all been handed out

Novice Equipment Trip

- Not worth taking novices to Merlin's for minimal equipment
 - Time and cost
- Set up display of equipment to show the novices and take orders to order equipment from Merlin's
- Contact Merlin's about getting sample equipment to display to the novices so they know what to order

Novice Rep Elections

- Elections happen at the general meeting within the first six weeks of the start of term
 - Meeting on the 6th November
- Advertise position to novices (at least two weeks before)
 - Post online
 - Advertise at beginner's course

Actions ongoing

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Secretary – Ellie Noble

Actions brought forwards

- **Remove non-returning members from Discord**
- **AGB Membership**

Secretary's report

- **Remove non-returning members from Discord**
 - Remove anybody who hasn't bought a membership after alumni membership has been released (before GM)
 - Leave non-members who are on placement
- **AGB Membership**
 - Payment still pending (takes 30 days)
 - Have contacted Andrew for update with no reply

Actions ongoing

- Make post reminding people to buy membership or be removed from Discord

Treasurer – Kate Watson

Actions brought forwards

- **Longbow purchase**
- **Merlin Order**

Treasurer's report

- **Merlin Order**
 - All Merlin order equipment received 😊
- **Longbow purchase**
 - Go ahead with purchase now that membership account has funds

Actions ongoing

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Team Captain – Kieran Curson

Actions brought forwards

- **Coaching qualifications**
- **AU nutrition, physio and fitness program**
- **County competitions**
- **Seminars**

Team Captain's report

- **Coaching qualifications**
 - CVA have approved funding for coaching training
 - Sign up for the CVA portal
- **AU nutrition, physio and fitness program**
 - CVA doesn't offer physio but Kieran following other avenues
- **County competitions**
 - Post about county competitions have been released
 - Limited spaces so push for entries
- **WONT**
 - Same day as BUTTS non-recurve
- **Bow MOT and Goal Setting Seminar**
 - Seminar room has been booked
 - Post to gauge interest

Actions ongoing

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Equipment Officer – Florence Levitt

Actions brought forwards

- **Novice equipment list**

Equipment Officer's report

- **Novice equipment list**
 - Equipment list needs to be updated as equipment has been changed
 - Needs to be accessible by coaches
 - Strings sorted
 - Will go through limbs to find small limbs for novices
 - Apparently bottom left shelf close to the door

Actions ongoing

- Check how many Portsmouth target faces and three spots are available

Tournaments and Records Officer – Lily Green

Actions brought forwards

- **Milestone badges**
- **TOUCAN Leg 1**
- **TOUCAN Non-recurve**

Tournaments and Records Officer's report

- **Milestone badges**
 - Bowmen of Glen fox awards are cheapest – £2 per badge (6 badges per novice)
 - Custom badges for completion of bingo card
 - Dependent on costs
 - Gives us more control over scheme and design
 - Can do indoors and outdoors
- **TOUCAN Leg 1 / TOUCAN Non-recurve**
 - Dates have been confirmed
 - TOUCAN Leg 1: 18th November
 - Nottingham and Cambridge
 - TOUCAN Non-recurve: 11th November
 - Organisation is underway

Actions ongoing

- Document of badges with details
- TOUCAN Events
 - Check equipment for TOUCAN events (target faces and pins)
 - Organise helpers
 - Contact universities for entries
 - Timing system
 - Reorganise damages

Social Secretary – Lael Gilliver

Actions brought forwards

- **Advertising socials**
 - Discord and at sessions
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Social Secretary's report

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Actions ongoing

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Welfare Officer – Patrick Phelan

Actions brought forwards

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Welfare's report

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Actions ongoing

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Media – Lucy Hubbert

Actions brought forwards

- **Print services**
- **Newsletters**
- **Bingo card**

Media's report

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Actions ongoing

- Send committee bingo card for review by committee

Any Other Business
