

LSAC Committee Minutes

08/12/2023 | | LSAC Discord Server | Online

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|--------------------------|-------------------|------------------|---------------|
| Meeting called by | Katie Axup | Apologies | Absent |
| Type of meeting | Committee Meeting | Lucy Hubbert | |
| Note taker | Ellie Noble | | |

Main Business

Chair – Katie Axup

Actions brought forwards

- **Alumni Membership**
- **New Victory Hall**
- **Chair's Challenge**
- **Formal Complaint Against Club**
- **County Fees**
- **Tennis Centre Cupboard**
- **Next Semester Plans**

Chair's report

- **Alumni Membership**
 - Continuing to ask Andrew about alumni membership issues
- **New Victory Hall**
 - Should be sorted by Christmas
 - Team work over Christmas break
 - Katie will follow up if nothing else is heard
- **Chair's Challenge**
 - Sorted
- **Formal Complaint Against Club**
 - Received a formal complaint from Jay Hawker that archers arrived five minutes early to a session and that they booked a court for a private session.
 - The archers dispute that they were early as they checked the time before entering the court.
 - Jay Hawker claims bookings must be made through Kath.
- **County Fees**
 - Reached out to county in October asking how to make county fee payment
 - Received an email in November telling us fees from the last two years are overdue (see previous minutes) for a total of £125.
 - As per AU policy, the club can only make payments of over £100 through an invoice but county treasurer claims he is unable to create an invoice.
 - County Treasurer contacted Katie last Sunday threatening to cancel our county membership if we do not pay the fees.
 - Have still not provided details to make the payment, even if we could without an invoice.
 - Have contacted county treasurer confirming that we need an invoice and asking again for one.
- **Next Semester Plans**
 - Plan ahead for upcoming newsletter in the next semester (socials, competitions, seminars)

Actions ongoing

- Forward Alumni Membership details to Ellie

Secretary – Ellie Noble

Actions brought forwards

- **County Fees**

Secretary's report

- **Novice Completing Beginner Course Outside of Club**
 - Student who enquired about joining club in November as a novice archer is in the process of doing a beginner course, hoping to join the club.
 - May be able to provide her a novice bow.
 - Would have to pay full membership price and get an experienced membership but will be treated as a novice.
 - Would be a lengthy process to set up a semester two membership
 - Would have to check their technique and potentially equipment

Actions ongoing

- Pester Andrew about Alumni membership

Treasurer – Kate Watson

Actions brought forwards

- **Private Account**
- **Membership Account Float**

Treasurer's report

- **Private Account**
 - Kate and Katie had a meeting with Samantha to discuss club finances.
 - Private account is not being removed but the amount in the private account must be reduced significantly (~£4000, ~£3000 after expenses taken out)
 - Ask for expenses to be taken out of the private account lower the amount in the account
 - Still need to spend money out of the membership account
- **Membership Account Float**
 - At the end of the year 50% of the money in the membership account goes to the AU
 - Club requires money left over in either account at the end of the year in case of the need to purchase expensive replacement equipment in an emergency.
 - Samantha has allowed us to set up a capital pot
 - Allows us to set aside a sum of money at the end of every year to be carried over to the next year
 - Send union a plan for this by the end of summer
 - Float £3000 to allow us to cover multiple equipment emergencies.
 - Aim to put in place before the end of the year

Actions ongoing

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Team Captain – Kieran Curson

Actions brought forwards

- **Seminars**
 - BUCS indoors

- **Indoor County Champs**

Team Captain's report

- **Seminars**
 - Delivered equipment buying seminar
 - Very little information provided about BUCS indoors
 - Announce seminar tonight
- **BUCS Indoors**
 - Entry opens on the 12st December and closes 23rd January
 - Host a internal competition to allow people to get scores
 - Would have to host after Christmas break as remaining sessions are not long enough
 - Best date would be 13th January 14:00-17:00
 - New Victory Hall is smaller
 - Prioritise people who don't have a score yet
- **Indoor County Champs**
 - Didn't advertise due to Chair's Challenge

Actions ongoing

- *Announce BUCS seminar*
- *Announce indoor county champs*
- *Ask if we can backdate L&R300 scores*

Equipment Officer – Florence Levitt

Actions brought forwards

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Equipment Officer's report

- Target faces have been organised in the blue box
 - We have far too many 40cm triple shots
 - Overall quantities are good
- More intermediate kit has been handed out
- **Damage Re-jig**
 - If possible, before Chair's Challenge
 - Court is booked from 12:00-17:00 before the shoot (17:00-21:00 competition)

Actions ongoing

- *Organise damage re-jig before shooting resumes in January*

Tournaments and Records Officer – Lily Green

Actions brought forwards

- **Milestone Badges**
- **L&R300**

Tournaments and Records Officer's report

- **Milestone Badges**
 - Will look at over the Christmas holidays
- **L&R300**
 - Form has been acquired
 - Kieran to ask if we can backdate scores

Actions ongoing

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Social Secretary – Lael Gilliver

Actions brought forwards

- **Christmas Meal**

Social Secretary's report

- **Christmas Meal**
 - 15 participants
 - Everything else has been sorted.

Actions ongoing

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Welfare Officer – Patrick Phelan (Lily Green)

Actions brought forwards

- **Christmas Shoot**

Welfare's report

- **Christmas Shoot**
 - Sorted
 - Katie will transport donations to wherever they need to go
 - Lily has popped off

Actions ongoing

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Media – Lucy Hubbert

Actions brought forwards

- **New Year's and Christmas Creatives**

Media's report

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Actions ongoing

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Novice Reps – Kat Kondrateva & Stephanie Dennison

Actions brought forwards

- **Novice Questionnaire**
- **CVA Accounts**

Media's report

- **Novice Questionnaire**
 - 11 responses from the novices covering all four bow styles
 - Most responders feel good / very good (no bad)
 - All said communication through Discord is clear
 - More advertisement for socials
 - All agreed / strongly agreed that seminars are clear
 - All who attended the WONT felt positive about the experience and almost all said they would like to enter a competition again
 - Emphasis on being nervous
 - Mention that coaching sessions are too spaced apart.
 - Difficult to get help with new equipment from coaches.

- Novices may not know that they can ask coaches in regular sessions for quick pointers / may be too nervous to interrupt coaches who are shooting
 - Weekdays only
 - Stop novices coaching each other
 - Put emphasis on going to coaches who coach on their session day
 - Can also ask experienced members to ask a coach on their behalf (don't ask non-coaches for coaching)
- **CVA Accounts**
 - Sign up for a CVA account
 - Free Stuff

Actions ongoing