

LSAC Committee Minutes

Date: 09/08/2024 | Location: Online

Meeting called by	Katie Axup	Apologies
Type of meeting	Committee Meeting	Anna
Note taker	Stephanie Dennison	Derin
		Kieran
		Lily

Main Business

Chair – Katie Axup

Actions brought forwards

- **Private account**
- **Facilities Bookings**

Chair's report

- **Private account**
 - Katie to chase up about the private account and possibly to create a meeting with the LSU.
- **Facilities Bookings**
 - Most bookings have been approved. Katie to investigate and note down the rest.

Actions ongoing

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Secretary – Stephanie Dennison

Actions brought forwards

- **AGB Moving Renewal Date**
- **AGB Club Renew**
- **Sports Bazaar Sign-Up**

Secretary's report

- **AGB Moving Renewal Date**
 - AGB have stated that the deadline for renewal is the 29th of November 2024.
- **AGB Club Renew**
 - AGB have changed their renewal to a 2-stage system. The club must renew our affiliation by the 28th of August.
 - Individual members can be renewed from the 2nd of September.
 - Will be completed ASAP to generate invoice.
- **Sports Bazaar Sign-Up**
 - LSU have asked the club to fill out a form to book a stall for the Sports Bazaar.
 - Will be completed by Media Sec.

Actions ongoing

- *AGB Renewal*

Treasurer – Derin Thompson

Actions brought forwards

- **BUCS Fee**

Treasurer's report

- **BUCS Fee**
 - BUCS fee will continue to be £10 for the 24/25 academic year. This has not changed from the 23/24 academic year.

Actions ongoing

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Team Captain – Kieran Curson / Anna David

Actions brought forwards

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Team Captain's report

- *Nothing to report.*

Actions ongoing

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Equipment Officer – Florence Levitt

Actions brought forwards

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Equipment Officer's report

- *Nothing to report.*

Actions ongoing

- *Ongoing cupboard audit.*

Tournaments and Records Officer – Lily Green

Actions brought forwards

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Tournaments and Records Officer's report

- *Nothing to report.*

Actions ongoing

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Social Secretary – Katie standing in

Actions brought forwards

- **Social Plan**

Social Secretary's report

- **Social Plan**
 - Social secretary plan is in progress.
 - Social ideas: laser tag and water park activities.
 - Important to encourage experienced archers to come along on novice/fresher socials to help integrate the club.

Actions ongoing

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Welfare Officer – Jess Cheung

Actions brought forwards

- **Fun Shoots**

Welfare's report

- **Fun Shoots**
 - Welfare officer to begin collating ideas of fun shoots to increase retention, integration and motivation within the club.
 - If anyone has any ideas for fun shoots, please feel free to let us know.

Actions ongoing

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Media – Lucy Hubbert

Actions brought forwards

- **Website**
- **Sports Bazaar**
- **Beginner's Booklets**
- **New Experienced**
- **Advertising Socials**

Media's report

- **Website**
 - The website is missing the records from the Tournaments and Records Officer.
 - Please send these across if possible.
- **Sports Bazaar**
 - Idea to have a tablet/laptop showing head-to-heads in archery to increase competitive interest in the club.
 - Club's photos can be used to create an interesting display.
- **Beginner's Booklets**
 - To be discussed at a coaches' meeting.
 - Important for the club to push members to use the notes section of the booklets.
 - Club to try to make booklets smaller to increase use/ease of carrying.
- **New Experienced**
 - Encourage new experienced members on Instagram to join the club towards the beginning of the year.
 - Possibility of creating a leaflet/introduction email for new experienced members.
- **Advertising Socials**
 - Encouraging experienced members to come along to Fresher's/novice socials, and strongly encouraging this on discord.

Actions ongoing

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Development Officer – Kieran Curson

Actions brought forwards

- **Club Development Plan**
- **Seminar's Booking**

Development Officer's report

- **Club Development Plan**
 - Club has been sent a development plan for the next academic year.
 - Will be presented to committee and coaches in due course.
 - Deadline to submit is Friday the 11th of October.
- **Seminar's Booking**
 - Seminars have been booked and to be discussed at the coaches' meeting.
 - The introduction seminar to normal sessions could be improved by encouraging new experienced members to come and to become familiar faces.

Actions ongoing

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Novice Representatives – Stephanie Dennison

Actions brought forwards

- **Novice Form**

Novice Rep's report

- **Novice Form**
 - Possibility of creating a novice form after the beginner's course to look for improvements/social ideas whilst there is high interest.

Actions ongoing

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Any Other Business

- Nothing to report.