

LSAC Committee Minutes

Date: 23/09/2024 | Location: Online

Meeting called by	Katie Axup	Apologies
Type of meeting	Committee Meeting	Anna
Note taker	Stephanie Dennison	Derin
		Florence
		Lily

Main Business

Chair – Katie Axup

Actions brought forwards

- **Follow up on private account**

Chair's report

- **Follow up on private account**
 - Money appears missing from the private account.
 - Treasurer and Chair have chased up private account with LSU and AU.
 - AU have contacted the committee stating that this money will be put into a savings account. AU will contact the club once this has been done.

Actions ongoing

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Secretary – Stephanie Dennison

Actions brought forwards

- **AGB Renewal and Invoice**
- **AGB Individual Member's Renewal**
- **TOUCAN Invoice**
- **Novice and Alumni/Experienced Forms**

Secretary's report

- **AGB Renewal and Invoice**
 - AGB affiliation has been renewed for the 2024/25 academic year and invoice has been paid by the AU.
- **AGB Individual Member's Renewal**
 - Email has been received from AGB giving the deadline of October 1st for members to renew individual memberships.
 - An email has been sent to AGB asking for clarification. Will follow up within the week.
- **TOUCAN Invoice**
 - Invoice has been received from TOUCAN League Organiser.
 - Invoice has been sent to AU. Currently, this has not been sent to the financial team.
 - Will chase up.
- **Novice and Alumni/Experienced Forms**
 - Novices need a form for measurement. Measuring novices up on the Saturday and Sunday before the Beginner's course (assigning novices a time to be measured).

- Forms are completed for both Novice and Alumni/Experienced and are being modified before release.

Actions ongoing

- Chase up TOUCAN Invoice
- Chase up AGB renewal.

Treasurer – Derin Thompson

Actions brought forwards

- **End of year totals**

Treasurer's report

- **End of year totals**
 - End of year totals have not been received yet.
 - Will continue to chase up.

Actions ongoing

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Team Captain – Kieran Curson / Anna David

Actions brought forwards

- **Warwick Open Novice Tournament**
- **Foxes Portsmouth and Worcester Competition (LRCAA)**

Team Captain's report

- **Warwick Open Novice Tournament**
 - Information to be sent to Novices towards the end of the Beginner's course (after practice competition at the end of the course).
- **Foxes Portsmouth and Worcester Competition (LRCAA)**
 - Spaces for competition are filling fast.
 - Information is in the competition channel.

Actions ongoing

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Equipment Officer – Florence Levitt

Actions brought forwards

- **Cupboard Audit**
- **Club Bow Offer**

Equipment Officer's report

- **Cupboard Audit**
 - Audit has led to decision to keep same sights for the beginner's and intermediate bows.
 - Private account issues has led to problems with ordering new equipment.
 - Cupboard audit is still in progress.
- **Club Bow Offer**
 - A compound bow has been offered to the club for £150 which includes everything.
 - This offer has been accepted by the Committee.

Actions ongoing

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Tournaments and Records Officer – Lily Green

Actions brought forwards

- **TOUCAN Leg 1**

Tournaments and Records Officer's report

- **TOUCAN Leg 1**
 - Will organise TOUCAN Leg 1 information.

Actions ongoing

- *Club Records*

Social Secretary – Katie standing in

Actions brought forwards

- **Social Ideas**

Social Secretary's report

- **Social Ideas**
 - Possibility to do a social in the couple of weeks during the beginner's course.
 - BonBon idea for after the beginner's course.
 - Picnic within the club.

Actions ongoing

- *Will continue organising socials.*

Welfare Officer – Jess Cheung

Actions brought forwards

- **Welfare event after Beginner's Course**

Welfare's report

- **Welfare event after Beginner's Course**
 - Will organise BonBon social as a welfare event.

Actions ongoing

- *Organise BonBon Social.*

Media – Lucy Hubbert

Actions brought forwards

- **Printing**
- **Sports Bazaar**

Media's report

- **Printing**
 - Booklets are finished but will be printed after finance is solved.
 - Printing will cost £20 (Booklets) and extras will cost around £3.50.

- **Sports Bazaar**
 - Volunteers have been added to a discord chat.
 - Let Lucy know if any times do not work.
 - Time for setting up Bazaar stand has yet to be received by Committee (usually 9-9:30).
 - Two bows can be set up as a display element.
 - FAQs will be available for volunteers.

Actions ongoing

- *Update the direction post for Instagram.*

Development Officer – Kieran Curson

Actions brought forwards

- **Beginners course plan/helpers**
- **Experienced coaching during**
- **Seminars**
- **Club Development Plan**

Development Officer's report

- **Beginners course plan/helpers**
 - Beginner's course requires helpers, e.g., session supervisors to run the line.
 - Monday and Wednesday starting from the 7th of October to the 23rd of October during normal session times.
- **Experienced coaching during**
 - Maggie has agreed to coach experienced members on the 26th of September (Outdoor) and on the 15th and 22nd of October (Indoor).
 - Aim to check any new experienced member's form and bow equipment.
- **Seminars**
 - Seminar to be held before the first Beginner's course.
 - May not be viable to run an experienced seminar at the start of the year.
 - This will be followed up with coaches.
 - Goal setting seminar to be held on the 15th of October.
 - Aim to book a seminar before the competition, this can be turned into two seminars.
- **Club Development Plan**
 - Deadline for the Club Development Plan is the 11th of October.
 - Committee has added to the Development Plan during the meeting.
 - Aim to set up a meeting with Club Mentor to discuss the development plan.
 - The club will apply for a Para Sport ranking. Possibility of including a Para focused role to committee/merged with an existing committee role to improve our Para inclusivity.

Actions ongoing

- *Continue Club Development Plan*

Novice Representatives – Stephanie Dennison

Actions brought forwards

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Novice Rep's report

- *Nothing to report.*

Actions ongoing

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Any Other Business

- *Nothing to report.*