

LSAC Committee Minutes

Date: 11/10/2024 | Location: Online

Meeting called by	Katie Axup	Apologies
Type of meeting	Committee Meeting	Anna
Note taker	Stephanie Dennison	Lily

Main Business

Chair – Katie Axup

Actions brought forwards

- **Moving Committee In-Person**
- **Club Development AU Meeting**
 - **BUCS Issues**
- **TOUCAN**
- **General Meeting**

Chair's report

- **Moving Committee In-Person**
 - Possibility to move Committee meetings to in-person (Tennis Centre).
 - Plan timed for the session, possibly the hour before.
 - Committee have showed interest for this.
 - Committee have voted to hold meetings on Wednesdays before a session (at 18:30).
- **Club Development AU Meeting**
 - BUCS Issues
 - The disability category continues to have issues at BUCS, location qualifiers.
 - Committee will collate a list of issues to send to AU for them to bring to BUCS.
- **TOUCAN**
 - TOUCAN Leg 1 will be hosted by us on the 16th of November 2024.
 - Leg 2 will take place in late January (Leicester)
 - Leg 3 is provisionally on the 22nd of February at Warwick.
- **General Meeting**
 - Last GM was on the 6th of November.
 - Date for upcoming GM will be posted soon.
 - Voting will be in-person.

Actions ongoing

- Arrange GM

Secretary – Stephanie Dennison

Actions brought forwards

- **Novice Rejections**
- **Novice Form**
- **New Experienced Members**
- **TOUCAN Invoice**

Secretary's report

- **Novice Rejections**
 - Will be sent over the weekend at latest to those who did not get onto beginner's course.
- **Novice Form**
 - Will create a form to gain any information relevant for AGB to ensure novices can be added as quickly as possible after the beginner's course.
 - QR code will be created to scan at a session.
- **New Experienced Members**
 - Most of new experienced members have been added and insured to AGB.
 - Some new members have already had equipment and form checked.
 - This will happen again on Tuesday 15th of October.
 - New members who are insured have access to the Discord.
- **TOUCAN Invoice**
 - TOUCAN invoice has been paid.

Actions ongoing

- *Novice Form*
- *Novice Rejections*
- *New Experienced Members*

Treasurer – Derin Thompson

Actions brought forwards

- **End of Year Totals**

Treasurer's report

- **End of Year Totals**
 - The overspend from the last academic year has been taken out of the account.
 - Clickers Invoice (May) Money has been deducted out of the overspend as agreed in the budget. Currently, we have no access to this.
 - Derin will go and talk to the AU.
 - During the budget, the committee removed some funds from alternative bow styles. Will look to apply for AU funding for coaching and alternative bow styles.

Actions ongoing

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Team Captain – Katie standing in

Actions brought forwards

- **Warwick Open Novice Tournament**
- **TOUCAN Leg 1**
- **Vacancy for Team Captain**

Team Captain's report

- **Warwick Open Novice Tournament**
 - Publicise the competition during the seminar before the last session of the beginner's course.
- **TOUCAN Leg 1**
 - Will be held on the 16th of November at Loughborough.
 - Will be posted in the competition channel sooner to the date.
- **Vacancy for Team Captain**

- Looking for a Team Captain
- To be advertised to experienced members

Actions ongoing

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Equipment Officer – Florence Levitt

Actions brought forwards

- **Beginner's course**
- **Equipment stock**

Equipment Officer's report

- **Beginner's course**
 - All of the beginners have equipment set up for the new novices.
 - To be discussed at an in-person meeting to prepare for next year.
- **Equipment stock**
 - Potential for purchasing new clingy bands to ensure club has enough stock.
 - Club have run out of right-handed finger tabs in the cupboard.
 - More sights could be useful for the club. Spare sights can be used for emergencies.
 - Potentially useful for other equipment e.g., strings. Strings to be counted at a session.

Actions ongoing

- *Purchasing new stock.*
- *Checking stock in cupboard*

Tournaments and Records Officer – Lily Green

Actions brought forwards

- **TOUCAN Leg 1**

Tournaments and Records Officer's report

- **TOUCAN Leg 1**
 - TOUCAN Leg 1 to be organised.
 - 16th of November 2024

Actions ongoing

- *Organising TOUCAN Leg 1*

Social Secretary – Katie standing in

Actions brought forwards

- **Social (18th of October)**
- **Re-election**

Social Secretary's report

- **Social (18th of October)**
 - Meet at the Fountain.
 - Planned four pubs.
 - Currently, 21 people have responded to the form.
- **Re-election**

- This role is open currently. Committee will run a re-election.
- Please run if you would like to go for the position. Look out for a post on Discord.

Actions ongoing

- *Continue planning/advertising social*

Welfare Officer – Jess Cheung

Actions brought forwards

- **BomBom Social**
- **RAG**

Welfare's report

- **BomBom Social**
 - Sending interest for Wednesday or Saturday (possibly w/k beginning 21st of October).
 - Will send an email ASAP to BomBom.
- **RAG**
 - A member from RAG sent information about volunteering opportunities in the club.
 - Will look into as a possibility for the club.

Actions ongoing

- *Email BomBom*
- *Look into RAG Volunteering*

Media – Lucy Hubbert

Actions brought forwards

- **Beginner's Booklets (New Experienced)**
- **Lboro Sport Para Form**
- **Coaches and Committee meeting**
- **Calander information**
- **Halloween shoot**

Media's report

- **Beginner's Booklets (New Experienced)**
 - Printed off the new booklets for the novices.
 - Possibility of purchasing booklets for new experienced.
 - Costs £1.15 per booklet.
 - Digital copy will be in the Discord.
 - For 15, the booklets will cost £17.25. All printing together will be approximately £26.
 - Committee have agreed to not print the booklets for New Experienced, however a digital copy will be made available on Discord.
- **Lboro Sport Para Form**
 - To be completed with coaches.
- **Coaches and Committee meeting**
 - Coaches requested a meeting for coaches and committee to go through the beginner's course to make a plan for next year.
 - In-person meeting.
 - A meeting will be organised when both coaches and committee are available.
 - Katie will propose this to take place the week after the beginner's course (28th of October, 2024).
- **Calander information**

- Please pass along a list of upcoming competitions.
- Calander will be covering November.
- Need dates for seminars (and what the seminars are about), other special sessions (practice competitions on Saturdays) etc.
- 2nd/3rd of November for a Portsmouth practice competition.
- 4th of November – Seminar
- 9th of November – Warwick Open Novice Tournament
- 10th of November – Foxes Portsmouth
- 16th of November – TOUCAN Leg 1
- Send any more dates to Lucy by next Friday (18th of October).
- **Halloween shoot**
 - Has been advertised for the 30th of October.
 - Halloween targets need to be located and checked.
 - If the current targets cannot be used, more will be made.
 - A post will be on Discord on the week before.
 - Fancy dress (that is AGB rules appropriate).
 - Anyone who turns up after having alcohol/hungover will **not** be allowed to shoot.

Actions ongoing

- *Novice Beginner Certificates Printing*

Development Officer – Kieran Curson

Actions brought forwards

- **Beginner's Certificates**
- **Club Development Plan**
- **Introduce the Committee (Beginner's Course)**
- **Seminar**

Development Officer's report

- **Beginner's Certificates**
 - Are in the OneDrive.
 - Need printing and signed by coaches on the last beginner's session.
 - Updated Records Form is in the same location on the OneDrive.
 - List of Novices (23/24 academic year) to be given to Lucy.
- **Club Development Plan**
 - Deadline is today (11th of October 2024)
 - Will be sent to AU after a change has been made.
- **Introduce the Committee (Beginner's Course)**
 - Possibility of introducing beginner's to committee (session including demo of alternative bow styles).
 - Discuss in coaches meeting.
- **Seminar**
 - Reminder that there is a goal setting seminar next Tuesday (15th of October) 7-8pm for Experienced Archers.

Actions ongoing

- *Send Club Development Plan to AU*

Novice Representatives – Stephanie Dennison

Actions brought forwards

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Novice Rep's report

- *Nothing to report.*

Actions ongoing

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Any Other Business

- **Discord clean-up**
 - Posted about members leaving the Discord if they are not renewing their membership.
 - Coaching corner and competition channels need cleaned up.