

# LSAC Committee Minutes

Date: 28/10/2024 | Location: Online

<b>Meeting called by</b>	Katie Axup	<b>Apologies</b>
<b>Type of meeting</b>	Committee Meeting	Anna
<b>Note taker</b>	Stephanie Dennison	

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## Main Business

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### Chair – Katie Axup

#### Actions brought forwards

- **General Meeting**
- **WONT**
- **Parking fines**
- **Chairs challenge**
- **Frankies bow**

#### Chair's report

- **General Meeting**
  - Post has gone out on Discord.
  - Need enough members to meet quorum.
  - Kieran will take GM minutes.
  - Will take place on the 4<sup>th</sup> of November.
- **WONT**
  - The post has gone out on the Discord.
  - Entries are being sent off on Wednesday and the deadline for WONT entries is on Friday.
  - Currently, there are 4 drivers.
  - 7 guaranteed and a waiting list will be created.
- **Frankies bow**
  - Frankie has given the club permission to use the equipment until the club has paid.
- **Parking fines**
  - University parking fees introduced last year.
  - Coaches were given permits that ran out at the end of August.
  - However, coaches were not informed that their parking permits ran out at the end of August, resulting in the subsequent parking fines.
  - All coaches registration plates have now been registered on the system now.
  - The AU have confirmed that they will pay all the parking fines.
- **Chairs challenge**
  - The date for chair's challenge matches another competition (National Indoors).
  - Chair's challenge has been moved to the Sunday (8<sup>th</sup> of December).
  - The current booking for the hall is 1-5pm. Katie to look to extend the booking from 10-5pm.
  - Possible social to be booked after the Chair's challenge.

#### Actions ongoing

- **WONT**
- **Sorting Chairs Challenge**

## Secretary – Stephanie Dennison

### *Actions brought forwards*

- **AGB Novice Issues**
- **New experienced members**
- **TOUCAN Rule Changes**
- **Discord Cleanup (Old Members)**
- **L&RCAA Awards Evening**

### *Secretary's report*

- **AGB Novice Issues**
  - Novices have not been added onto the Sport80 yet due to technical issues.
  - Secretary has emailed and called AGB.
  - Will follow up and continue trying to add novices to Sport80.
- **New experienced members**
  - Most new experienced have been uploaded onto AGB with valid membership.
  - All new experienced have been given access to the Discord.
  - For the wk/c the 28<sup>th</sup> of October, there will be 3 experienced coming to check equipment.
- **TOUCAN Rule Changes**
  - Compound and Longbow are one category when it comes to medals (Novice/experienced)
  - Propose to TOUCAN to have a certain number of entries to each category to give out medals, similar to club policy.
  - Club to suggest TOUCAN to split proposals (splitting categories and medal handout rules) into separate proposals.
- **Discord Cleanup (Old Members)**
  - If you are not purchasing a membership for this academic year, please leave the discord by the 31<sup>st</sup> of October 2024.
  - Please change your discord name to your full name (first and last name). If you have a preferred name, please put it into brackets next to your name.
  - To send messages to those who have not updated their Discord name.
- **L&RCAA Awards Evening**
  - On the 30<sup>th</sup> of November 2024 7-10pm.
  - Club has been allocated 10 spaces.
  - Post to be put into the discord and interest to be gaged for the club members.

### *Actions ongoing*

- *Sort out AGB insurance for novices*
- *Discord clean-up*
- *Post about L&RCAA Awards Evening*

## Treasurer – Derin Thompson

### *Actions brought forwards*

- **Sorting out accounts with the AU**

### *Treasurer's report*

- **Sorting out accounts with the AU**
  - Has been to AU office. Currently has not been able to speak to anyone at the AU.
  - Will continue to message and email the AU.

### *Actions ongoing*

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## Team Captain – Katie standing in

### *Actions brought forwards*

- **WONT**

### *Team Captain's report*

- **WONT**
  - The post has gone out on the Discord.
  - Entries are being sent off on Wednesday and the deadline for WONT entries is on Friday.
  - Currently, there are 4 drivers.
  - 7 guaranteed and a waiting list will be created.

### *Actions ongoing*

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## Equipment Officer – Florence Levitt

### *Actions brought forwards*

- **Purchasing equipment**
- **Handing out intermediate kit to novices**

### *Equipment Officer's report*

- **Purchasing equipment**
  - Club needs 4 new intermediate risers that are 25". On Merlin's there is multiple risers that are £55 each.
  - New risers are going to be taken out of the Private account.
  - Would like to get two bosses bought this year. One has been purchased from Clickers and has not currently been received yet.
  - In the budget, money will be delegated from one of the club's accounts for two new bosses.
- **Handing out intermediate kit to novices**
  - Intermediate kit will be sorted out through the coaches meeting.
- **Equipment**
  - Currently, the club has about 5 bow bags left.
  - Rules for new experienced to be put into place and put into the handover for Secretary.

### *Actions ongoing*

- *Purchasing equipment*

## Tournaments and Records Officer – Lily Green

### *Actions brought forwards*

- **L&R300**
- **Toucan Leg 1 updates**

### *Tournaments and Records Officer's report*

- **L&R300**
  - The post for the L&R300 has been sent out on Discord.
  - Will be sorted out.
- **Toucan Leg 1 updates**
  - Will put a post out about TOUCAN Leg 1 Wednesday.

- Will complete entries for Loughborough.
- To remind Nottingham to send in their entries.
- To email Tamlin Score about the session times. The hall is booked 8-6pm.
- First session to start at 9:30am. The second session will start at 1:30pm.
- To ask for interest for a social.

#### *Actions ongoing*

- *TOUCAN Leg 1 Planning*

### **Social Secretary – Shil standing in**

#### *Actions brought forwards*

- **Pub Crawl**
- **More socials**
- **Social Secretary Position**

#### *Social Secretary's report*

- **Pub Crawl**
  - Pub Crawl was successful.
- **More socials**
  - More social are being planned for the year.
- **Social Secretary Position**
  - Will be elected at the general meeting (4<sup>th</sup> of November).

#### *Actions ongoing*

- *Plan more socials*

### **Welfare Officer – Lily Green / Jess Cheung**

#### *Actions brought forwards*

- **BomBom Social**
- **RAG**
- **Movember post/push**
- **Potential white ribbon awareness post**

#### *Welfare's report*

- **BomBom Social**
  - Emailed BomBom. Welfare officer has received no response.
  - Will continue to email BomBom and check for possibility of a social.
- **RAG**
  - To signpost the RAG events on Discord.
  - To create a channel on Discord for Welfare events.
- **Movember post/push**
  - Club to set up a team to shoot as a part of movember.
  - If anyone in the club is doing anything for movember, feel free to let the club know if you would like to be promoted!
- **Potential white ribbon awareness post**
  - AU trying to promote white ribbon awareness post.
  - Club members could come to a session in all white clothes or the club to get white ribbons.

#### *Actions ongoing*

- *Planning welfare events*

## Media – Lucy Hubbert

### *Actions brought forwards*

- **Novice Beginner Certificates Printing**
- **Social dates**

### *Media's report*

- **Novice Beginner Certificates Printing**
  - Will print out the Novice Beginner's certificates.
  - Lucy to claim back printing expenses from AU.
- **Social dates**
  - Please give any social dates to Lucy once they are confirmed!

### *Actions ongoing*

- *Printing out Beginner's Certificates*

## Development Officer – Kieran Curson

### *Actions brought forwards*

- **AU nutrition Seminar**
- **Novice and AU kit Seminar**
- **Other Seminar dates**
- **Coaching group assignments**
- **Follow up development meeting with Andrew**
- **Toolbox for competitions**
- **Internal competition**

### *Development Officer's report*

- **AU nutrition Seminar**
  - This seminar has been confirmed by the AU.
  - The seminar will be run by the AU.
  - Will message the AU to sort out logistics.
  - The date will be confirmed soon.
- **Novice and AU kit Seminar**
  - Being held next Monday 7-8pm.
  - Bring any AU shirts so that novices can try on kit.
  - Sorting out tabs with novices. Bring any Decut tabs into the seminar.
- **Other Seminar dates**
  - Introduction to competitions has been changed to Novice kit seminar.
  - Introduction to BUCS indoors is clashing with the Foxes Worschter. Possibility to move to the Monday.
  - The introduction to outdoors could clash with BUCS Indoors Finals
  - The committee will re-organise the seminars
- **Coaching group assignments**
  - Will be done tonight or tomorrow to be sent out on Discord.
- **Follow up development meeting with Andrew**
  - Date to get with Andrew to follow up.
  - Committee will decide later for the follow up.
- **Toolbox for competitions**
  - Will be set up for competitions by Florence nad Kieran.
- **Internal competition**
  - Will take place on the 2nd of November.

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*Actions ongoing*

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### **Novice Representatives – Stephanie Dennison**

*Actions brought forwards*

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*Novice Rep's report*

- *Nothing to report.*

*Actions ongoing*

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### **Any Other Business**

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- **Next Committee Meeting Date**
  - 13<sup>th</sup> of November 2024 at 18:30pm.