

# LSAC Committee Minutes

Date: 13/11/2024 | Location: In-Person

<b>Meeting called by</b>	Katie Axup
<b>Type of meeting</b>	Committee Meeting
<b>Note taker</b>	Stephanie Dennison

## Apologies

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## Main Business

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### Chair – Katie Axup

#### Actions brought forwards

- **County meeting**
- **General meeting**
- **Parking fines**
- **Chairs challenge**
- **Ash stepping down**

#### Chair's report

- **County meeting**
  - AGM was held on Monday.
  - All committee was reelected into their roles.
  - Currently, there is a vacant role for Tournaments Officer.
- **General meeting**
  - Committee elected any vacant roles.
- **Parking fines**
  - Currently being handled.
- **Chairs challenge**
  - Will post entries for Chair's Challenge on Discord on Monday.
- **Ash stepping down**
  - Ash has decided to step down for this year.
  - Will be available for any needed sessions.

#### Actions ongoing

- *Continuing parking fines*
- *Post entries for Chair's Challenge*

### Secretary – Stephanie Dennison

#### Actions brought forwards

- **AGB Novice Upload**
- **Club Constitution Update**

#### Secretary's report

- **AGB Novice Upload**
  - All novices are now uploaded onto the AGB.
  - Will make a sheet with all AGB numbers and members.
- **Club Constitution Update**
  - Club needs to update the club constitution by the 13<sup>th</sup> of December 2024.

- Trips to Merlin's may be worth getting committee approval.
- Will be dealt with by Secretary.

#### *Actions ongoing*

- *Update the Club Constitution.*

### **Treasurer – Derin Thompson**

#### *Actions brought forwards*

- **Grant funding**
- **Club Finance Reports**
- **Sorting out accounts with the AU**

#### *Treasurer's report*

- **Grant funding**
  - AU have decided that the Grant funding applications are open.
  - Possible fundings are for beginner's equipment, specialist equipment etc.
  - Committee has a list for specialist equipment more for Para sport. Will be passed onto the Treasurer.
  - The application closes on the 20<sup>th</sup> of November.
- **Club Finance Reports**
  - AU have decided to have an updateable spreadsheet for the spending for the year.
  - Will keep update throughout the year.
- **Sorting out accounts with the AU**
  - Not much progress has been made.
  - Has continued to be in contact with no response.
  - Will continue to try to get updates.

#### *Actions ongoing*

- *Grant funding*
- *Sorting out accounts with the AU*

### **Team Captain – Hari Patel**

#### *Actions brought forwards*

- **TOUCAN team updates**

#### *Team Captain's report*

- **TOUCAN team updates**
- Toucan team is completed.
- Will send out a reminder on Friday to bring any necessary equipment and things (e.g., pens)

#### *Actions ongoing*

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### **Equipment Officer – Florence Levitt**

#### *Actions brought forwards*

- **Purchasing new equipment**

#### *Equipment Officer's report*

- **Clickers order**

- The invoice for the previous order has been processed today. However, the current clickers has not been paid.
- Picked up extra equipment from Merlin's.

*Actions ongoing*

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## **Tournaments and Records Officer – Lily Green**

*Actions brought forwards*

- **Toucan Leg 1**
- **Indoor champs**

*Tournaments and Records Officer's report*

- **Toucan Leg 1**
  - All entries are in to the T&R officer.
  - In the progress of adding all the archers to Tamlyn Score.
  - Will send out the target list when it is completed.
  - Needs to create a channel on Discord for any helpers.
- **Indoor champs**
  - Committee have discussed whether the club should or should not hold indoor champs.
  - Chair has contacted the availability. AU have been proposed to be the 15<sup>th</sup> of March. Will ask whether the 8<sup>th</sup> of March is available.
  - Committee has voted to hold the champs.
  - Will propose that the TOUCAN Committee sorts the TOUCAN Ball.

*Actions ongoing*

- *Continue planning Toucan Leg 1*

## **Social Secretary – Shil Patel**

*Actions brought forwards*

- **TOUCAN Social**
- **List of socials**
- **Enquiry for a pub social**
- **Christmas meal**

*Social Secretary's report*

- **TOUCAN Social**
  - This Saturday.
  - Has been confirmed for after the TOUCAN Leg 1.
- **List of socials**
  - Social Secretary would like a list of the social events to plan for throughout the year.
- **Enquiry for a pub social**
  - Has been emailing a pub with a games room for a social
  - No word has been given from the AU confirming the deposit.
  - There is a minimum spend (around £400).
  - There is some interest within the club, however, there is not enough interest for this pub.
- **Christmas meal**
  - Has been in contact with Toby Carvery
  - Has been booked for the 14<sup>th</sup> of December at 4:30pm.

- Will put out a form nearer to the time asking for interest.

#### *Actions ongoing*

- Continue planning socials (Christmas/TOUCAN social)

### **Welfare Officer – Jess Cheung**

#### *Actions brought forwards*

- **Movember**
- **Bake sale**
- **White ribbon day**
- **Club Secret Santas**
- **LSU RAG opportunities push**

#### *Welfare's report*

- **LSU RAG opportunities push**
  - RAG has sent an email to the AU Archery account.
  - Has been sent to the Welfare Officer.
  - Has been made aware of the opportunities that the Club can engage with.
  - Welfare Officer is to look for something that is similar to what we do within the club and to keep in touch with RAG with progress.
- **Club Secret Santas**
  - Idea of doing a Secret Santa to get to know different people within the club.
  - Limit will be set if the club does do this (e.g., £5).
  - Christmas theme shoot will be on the 9<sup>th</sup> of December.
  - If it is happening, the Secret Santa on the 9<sup>th</sup> of December.
- **White ribbon day**
  - 25<sup>th</sup> of November.
  - Come to the session in white clothes or with a white ribbon.
- **Bake sale**
  - Will be sorted out nearer the Movember shoot.
- **Charity page**
  - Has been set up for the club.
  - There is a link on Discord if you would like to donate!
- **Movember**
  - Will promote on Discord and Instagram.
  - Movember shoot has been scheduled for the 30<sup>TH</sup> of November

#### *Actions ongoing*

- *Promote Movember*
- *Club Secret Santa*
- *LSU RAG Opportunities*

### **Media – Lucy Hubbert**

#### *Actions brought forwards*

- **Printing of Beginner's certificates**

#### *Media's report*

- **Printing of Beginner's certificates**
  - Will print the Beginner's certificates
- **Beginner's booklets**

- Will print for any of the new experienced.
- Will claim back any money spent on the booklets.
- **Movember post**
  - Will create a movember post.
- **December/January Dates**
  - Would like any competitions/special dates for December.
  - There has been interest for January Calander.

#### *Actions ongoing*

- *Printing off Beginner's certificates and beginner's booklets*
- *Movember post*
- *December/January calander*

### **Development Officer – Kieran Curson**

#### *Actions brought forwards*

- **Development updates**
- **Follow up development meeting with Andrew**

#### *Development Officer's report*

- **Novice equipment**
  - Has picked up any novice equipment that was in stock.
  - Currently, 4 novices will pick up equipment later.
- **Physio sessions for the Club**
  - Chasing physio sessions for the club with mentor.
- **Strengthening and Conditioning**
  - Will be contacted when we can start to plan this opportunity.
- **Nutrition seminar run by the AU**
  - Attended a meeting with the AU to discuss this seminar.
  - There is no confirmed date, however, committee have proposed a date and time before a session.
  - Will be updated by the AU later on.

#### *Actions ongoing*

- Planning development opportunities as more infor

### **Novice Representatives – Tolu Popoola and Shariah Ali**

#### *Actions brought forwards*

- **Update on Novice Feedback**

#### *Novice Rep's report*

- **Update on Novice Feedback**
  - 17 novices filled out the form
  - Feedback was given that novices filled out the beginner's course.
  - The most enjoyable part was the personal coaching and trying out the different bow styles, friendliness of the members and the coaches.
  - Expectations they had for the beginner's course – no negative comments were given on this.
  - A lot of the novices said that there was excellent quality of coaches instructions.
  - 100% said that the coaches were approachable

- Improvements suggested: preferred to have 6 sessions for the beginner's course and then a competition as a 7<sup>th</sup> session, AU seminar kit session earlier to allow for time.

*Actions ongoing*

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*Any Other Business*

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- **Next Committee Meeting Date**
  - 2<sup>nd</sup> of December at 18:30 at the Tennis Centre.