

# LSAC Committee Minutes

Date: 12/03/2025 | Location: In-Person

<b>Meeting called by</b>	Katie Axup	<b>Apologies</b>
<b>Type of meeting</b>	Committee Meeting	Conor
<b>Note taker</b>	Stephanie Dennison	Shariah
		<b>Absent</b>

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## Main Business

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### Chair – Katie Axup/Kieran Curson

#### Actions brought forwards

- **Handover**
- **TOUCAN Champs**

#### Chair's report

- **Handover**
  - If you have not finished handover documents, please do this ASAP.
- **TOUCAN Champs**
  - Champs has happened.
  - Danages will be returned tomorrow (13<sup>th</sup> of March).

#### Actions ongoing

- *Return danages.*

### Secretary – Stephanie Dennison/Derin Thompson

#### Actions brought forwards

- **Country Invoice**

#### Secretary's report

- **County Invoice**
  - Received confirmation that the invoice is currently being processed.

#### Actions ongoing

- *Continue following up on invoice.*
- *Handover.*

### Treasurer – Derin Thompson/Joshua Read

#### Actions brought forwards

- **Budget**

#### Treasurer's report

- **Budget**
  - Has been completed.

- Has been approved by the AU.

#### *Actions ongoing*

- *Handover.*

### **Team Captain – Hari Patel/Conor Nolan**

#### *Actions brought forwards*

- **BUTC**
- **BUCS Hotels**
- **Ladder**

#### *Team Captain's report*

- **BUTC**
  - Looks unlikely for the club.
  - Hotel and driving costs appear to be too high in reference to the budget.
- **BUCS Hotels**
  - Looking into the hotels for BUCS outdoors.
  - Need to look at numbers. There is higher interest this year.
  - Possibility of putting an interest post out. Will do this by the end of the week.
- **BUCS Indoors**
  - Will attend a meeting on Saturday to announce how BUCS Indoors works.
- **Ladder**
  - Has started as well and will continue until the end of the year.

#### *Actions ongoing*

- *BUCS Meeting*
- *Continue into looking at BUTC*

### **Equipment Officer – Florence Levitt/Lucas Yau**

#### *Actions brought forwards*

- **Cupboard clean before outdoors**

#### *Equipment Officer's report*

- **Cupboard clean before outdoors**
  - Cupboard needs to be sorted.
  - Will be sorted by equipment officers.

#### *Actions ongoing*

- *Cupboard cleaning.*

### **Tournaments and Records Officer – Lily Green/Jess**

#### *Actions brought forwards*

- **Champs report**
- **L&R300 and e-leagues**
- **Ex-Vs-Current**

#### *Tournaments and Records Officer's report*

- **Champs report**
  - Champs happened on Saturday.

- **L&R300 and e-leagues**
  - These are up to date
- **Ex-Vs-Current**
  - On the 24<sup>th</sup> of May
  - This information has been put onto Facebook.

#### *Actions ongoing*

- *Keep updating e-leagues.*

### **Social Secretary – Shil Patel/Daniel Leonard**

#### *Actions brought forwards*

- **Nottingham social update**

#### *Social Secretary's report*

- **Nottingham social update**
  - Has suggested the idea of a board games night/afternoon in Nottingham's SU
  - Agreed on date of March 22<sup>nd</sup>
  - Will put a message out on the driver's channel asking for interest for transport.
  - Will arrive at around 1pm and will last for a couple of hours.
  - Will put a form out for interest in the social soon. Use this form to check for numbers.
  - If drivers cannot be available, the choice will either be a train or bus.
  - Bring your own board games to the social!

#### *Actions ongoing*

- *Continue planning Nottingham Social*

### **Welfare Officer – Jess Cheung/Victoria Rickaby**

#### *Actions brought forwards*

- **Potential easter themed shoot**
- **World mental health day**

#### *Welfare's report*

- **Potential easter themed shoot**
  - Easter themed shoot.
  - Possibility of charity related shoot.
  - Some decorations are in the cupboard.
  - Most likely to occur after the Easter Break.
- **World mental health day**
  - There is a social media campaign on the 13<sup>th</sup> of March.
  - Some events are happening around campus.
  - Will be posted on Discord later.

#### *Actions ongoing*

- *World Mental Helath Day will be posted on Discord.*

### **Media – Lucy Hubbert/Kaela Galliford**

#### *Actions brought forwards*

- **Para meeting**

#### *Media's report*

- **Para meeting**
  - Had meeting with head of Para Sport.
  - This was fairly positive.
  - Asked about the archers for BUCS Outdoors. AU contributes to £17 per person per day.
  - Asked about whether this applies to agents.
    - Will ask AU to clarify. However, it has been accepted that this should not come at the cost of the club or the individual.
  - The cost of single rooms – there will be an attempt from the AU to make single and shared room focus more equal.
  - The full room cost of any agent you need to take that supports your archer will be helped to be funded.
  - Any archers that have a reason to have a single room, the AU will meet the full cost of the room.
  - Proposal to put out a form to get the ideas of how many people will be taken to BUCS Outdoors and drivers.
    - Will propose to AU about a mini-bus in the worst case scenario.
    - Any person who wants an agent to BUCS Outdoors will need a reason for this.
  - A question about whether you require a single room will be included.
  - Both agents and room requirements both need to be **reasoned**.
  - Archery was praised for doing Para support throughout the years and having support within the team and the coaches.
- **Agents**
  - Currently, there are two agents that have been confirmed.
  - Another two are provisionally able to attend.
  - In the case where there are not enough agents, Alumni may be asked.
  - Will create an application to be used on the CVA if we need additional agents.
- **Media - Posts**
  - Has a post ready to go out about TOUCAN Leg 3.
  - International Women's Day went well.
  - Waiting on photos for Champs post.
  - A digital frog has been made for social media!

#### *Actions ongoing*

- *Make posts once photographs are released.*
- *Posting about World Mental Health Day.*

#### **Development Officer – Kieran Curson**

#### *Actions brought forwards*

- **Performance Programme**
- **Outdoors**
- **Outdoor sessions**
- **Development officer role**
- **New committee members**

#### *Development Officer's report*

- **Performance Programme**
  - Proposal of a performance programme.
  - Will be using Monday sessions during outdoors
  - Get a one-on-one programme where individuals will be getting a closer training.
  - Will put out a form to get interest.
- **Outdoors**
  - There will be an outdoors seminar either next week or the week after.
  - Will book a room for the seminar

- Will include all information needed for members.
- **Outdoor sessions**
  - On the week before we break up, the last 3 sessions will be outdoors.
  - On the first week back, archers will be signed off to state that you are able and safe to shoot outdoors.
  - Will increase retention in the club.
- **Development officer role**
  - This role is being discontinued.
- **New committee members**
  - Will be trained, if you would like, to be session supervisors.

#### *Actions ongoing*

- *Book seminar.*
- *Look at interest in performance programme.*

### **Novice Representatives – Tolu Popoola and Shariah Ali**

#### *Actions brought forwards*

- **Novice competition shoot**

#### *Novice Rep's report*

- **Novice competition shoot**
  - Some novices would like to propose the idea of a re-do of the novice competition to look for improvement.
  - Due to time constraints and other competitions, the committee have proposed a half Portsmouth where all archers can shoot.
  - Looking ahead, this is a good proposal for keeping retention of future novices.

#### *Actions ongoing*

- *Progress competition shoot*

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### **Any Other Business**

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- **Next Committee Meeting Date**
  - 26<sup>th</sup> of March at 8pm.