

LSAC Committee Minutes

Date: [14/11/2025] | Location: online

Meeting called by	Kieran Curson	Apologies
Type of meeting	Committee Meeting	Josh Read
Note taker	Derin Thompson	Jess Cheung

Main Business

Chair – Kieran Curson

Actions brought forwards

- **End of year Spend**
- **Performance Programme**
- **Chair's Challenge**
- **Merlin's Pick up**

Chair's report

- **End of year Spend**
 - We have completed the end of year spend for the previous year totalling £2773.78
 - There's a slight discrepancy that will need investigating.
 - Clickers order has arrived.
 - Looking to do repairs to the Danages
- **Performance Programme**
 - 12 people have applied. Applications close end of day today.
- **Chair's Challenge**
 - 15 responses to the post.
- **Merlin's Pick up**
 - Picked up all but one item for the novices.

Actions ongoing

- *Damage repairs scheduled for the 16th at 9/9:30 am*

Secretary – Derin Thompson

Actions brought forwards

- **County Fees**
- **AGB Memberships**

Secretary's report

- **County Fees**
 - The invoice has been sent by the county. Needs to be processed.
- **AGB Memberships**
 - All bar 3 novices have been given AGB numbers.

Actions ongoing

- *Send in the county invoice to be processed.*

Treasurer – Josh Read

Actions brought forwards

- **Budget Summary**

Treasurer's report

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Actions ongoing

- Look into discrepancy of £107.78

Team Captain – Conor Nolan

Actions brought forwards

- **WONT Roundup**
- **TOUCAN Leg 1 Team**
- **Ladder Restart**
- **Competition Commitment**
- **Grant Application**
- **BUCS Bookings**

Team Captain's report

- **WONT Roundup**
 - Good success at WONT
 - Need to process drivers claims
- **TOUCAN Leg 1 Team**
 - Team has been selected with 31 archers
 - Wants to check with a few people to see if they meant to enter
 - Strongly encouraged for everyone to help out at other sessions where needed.
- **Ladder Restart**
 - Needs to fix the ladder and reintroduce at the start of next week.
 - Put out a post on how the ladder works for the novices.
- **Competition Commitment**
 - Reminder for all archers to remain committed to competitions that they have entered.
- **Grant Application**
 - Grant application has been submitted and we are moving on to an interview.
- **BUCS Bookings**
 - Hotel prices are reducing
 - Should be able to get the normal number of rooms for BUCS.
 - Keeping an eye on it.
 - Coaches for indoors
 - Checking with Andrew to figure out details.

Actions ongoing

- Fix ladder and reintroduce
- See Andrew about hotels and coaches

Equipment Officer – Lucas Yau

Actions brought forwards

- **Damage repair**

Equipment Officer's report

- **Damage repair**
 - 16th November 2025 - 9/9:30am
 - Introduce numbering system

Actions ongoing

- *Introduce the boss numbering system*

Social Secretary – Daniel Leonard

Actions brought forwards

- **Post TOUCAN Social**
- **Tour**
- **Christmas Meal.**

Social Secretary's report

- **Post TOUCAN Social**
 - Post has been put out today, waiting on responses
 - Called the noodle bar, deadline is Tuesday for pre-orders
- **Tour**
 - Looking at prices and different options
 - Ball park figure per person: £300-£500
 - Supply different price points
- **Christmas Meal**

Actions ongoing

- *Wait for responses and confirm details with the noodle bar.*
- *Looking at difference*

Tournaments and Records Officer – Jess Cheung

Actions brought forwards

- *Nothing to report*

Tournaments and Records Officer's report

- *Nothing to report*

Actions ongoing

- *Nothing to report*

Welfare Officer – Victoria Rickaby

Actions brought forwards

- **Movember shoot and bake sale**
- **Morale Watch**
- **Welfare Report**
- **Xmas**

Welfare's report

- **Movember shoot and bake sale**
 - Movember shoot on Wednesday
 - Got in contact with RAG reps
 - Risk assessment is complete, just needs numbers → 100 People
 - Need to buy items
 - Conor, Kieran and Victoria can buy items and keep the original items.
 - Card reader will be needed
- **Morale Watch**
 - Report due in today
 - Were doing well, everyone feels supported.

- Room for improvement → provide channels to talk to Welfare to make sure everyone can access help.
 - More socials as well.
 - Pub crawl, go karting, bowling, tour etc.
 - Looking for a good way to get that across
- **Welfare Report**
 - Due in today, summarised what we do as a club to promote wellbeing
 - Will put in the OneDrive.
- **Xmas**
 - Christmas shoot last week of term
 - Monday 8th December
 - Wants to check for Christmas targets
 - Find some Christmas decorations
 - 'Cardboard of steel' – prize for the winner
 - Secret Santa
 - 3 weeks
 - Put out a post this week.

Actions ongoing

- *Purchase bake sale items and submit risk assessment*
- *Come up with ways to make sure everyone can access help*
- *Put out post for xmas*

Media – Kaela Galliford

Actions brought forwards

- **Movember shoot with Iborofantv**
- **TOUCAN**
- **Club photos**

Media's report

- **Movember shoot with Iborofantv**
 - Happy with the Movember shoot
- **TOUCAN**
 - Photographers
 - Lucas is happy to supply his camera
 - We can source photographers
 - Need briefing to make sure it's not off putting
- **Club photos**
 - Need to take new club photos for a few people
 - Looking at Monday
 - We can provide an AU top for the photo

Actions ongoing

- *Nothing to report*

Novice Representatives – Aanya/ Rebecca Ajala

Actions brought forwards

- **Social suggestion**

Novice Rep's report

- **Social suggestion**
 - Talent show
 - Dan and Victoria can work on that.

Actions ongoing

- *Nothing to report*

Any Other Business

Actions ongoing

- Next Committee Meeting: 24th November 2025 at 7pm
- First aid kit
 - Buy a new one